



**2020-2021**

**REOPENING PLAN**

*Plan will be adjusted as guidance is updated or solidified = Working Draft*

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# Introduction

The goal of the Cherry Valley-Springfield Central School District is to open for in-person instruction. However, that will be done IF AND ONLY IF it can be done in a safe manner. We believe that based on our current enrollment of ~476 students being housed in a building designed for 1000 students, that we can meet all guidelines for social distancing with modifications to the schedule and staffing.

If we are able to open safely our preference is to do so using a schedule with all students in attendance. As required by the State Education Department, we have contingency plans in the event that we have to reduce our number of students in the building (hybrid model) or go completely to remote learning.

The decision to move to hybrid or remote learning will be based on multiple factors including, but not limited to:

- The number of students who are ill.
- The number of staff members who are ill, or key employees are in quarantine.
- An order by the Otsego Department of Health, NY State Department of Health, or Governor to close.
- The closure of other schools and programs we rely on for providing services to our students. For example, BOCES programs.
- The ability to acquire enough cleaning products, personal protective equipment (PPE), or other supplies necessary to maintain a healthy environment.
- The ability to acquire adequate food supplies from our vendors.

During the week of August 1-7, the Governor will determine whether schools in NY can open for in-person instruction. We are hosting mandatory parent-student meetings beginning on August 17th - August 27th. These meetings will give an overview of the plan, protocols, deployment of Chromebooks, walk-through of the students' day, and a time for questions & answers.

If we approach this with a collaborative effort we can begin to provide some sense of “normalcy” to our students. Our students deserve the right to be educated, whichever model we are using. It all comes back to respecting each other's health and doing what is needed in order to stay safe and healthy.

Mrs. Climenhaga  
Superintendent

# CHERRY VALLEY-SPRINGFIELD CENTRAL SCHOOL DISTRICT

## SOCIAL CONTRACT

As Cherry Valley-Springfield Central School begins to look forward to re-opening in the fall of 2020, the overwhelming feedback has been that staff, students, and families want learning to be in-person as long as it can be done safely. In order to provide in-person learning, we will need to have all students, staff, and families agree to safeguards that will provide us with the greatest opportunity for staying open until a treatment or vaccine is available for COVID-19.

We are CVS Strong! and we always come together when the going gets tough, and we know that our greatest strength is our relationships with each other. And so, we will now ask each student, family, and staff member to join us in a “social contract” which asks us to individually and collectively do our part to protect one another from the coronavirus so that we have the best chance of not having to close school again.

### **The school district will:**

- Screen visitors for COVID-19 symptoms on a daily basis.
- Parents screen their child(ren) and staff self screen for COVID-19 symptoms on a daily basis.
- Limit access to the interior of the school to staff, students, service providers, and individuals with previously scheduled appointments.
- Enforce face covering and social distancing protocols.
- “Cohort” students to the extent practicable.
- Clean and disinfect high-touch surfaces multiple times a day, and where applicable decrease the number of high-touch surfaces students and staff are exposed to.
- Increase ventilation on buses, in classrooms, and other locations to the extent practicable.
- Provide hand sanitizer in each classroom space, at all entrances, bathrooms and cafeteria.
- Provide non-surgical, disposable face coverings to any person entering the school who does not have one.
- Train staff and students in proper hand hygiene and respiratory practices.

### **School district personnel and service providers will:**

- Prior to arriving to work complete an online health questionnaire and self-screen for symptoms of COVID-19 on a daily basis
- Not come to work if they have:
  - experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days;
  - traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days;
  - knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19; and/or

- o tested positive through a diagnostic test for COVID-19 in the past 14 days.
- Notify the school immediately if they have been exposed to someone with COVID-19, attended an event where an outbreak has occurred, or traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory.
- Wear face coverings at all times when social distancing cannot be maintained.
- Reinforce and model proper hand hygiene practices, wearing of face coverings, and social distancing.
- Limit person-to-person contact to the greatest extent possible such as hugging or handshaking.

**Parents/guardians will:**

- Assess their child(ren) by using the health questionnaire prior to getting on the bus or dropped off at school.
- Provide two (2), face coverings for their child with their name on it. If unable to do so, the district will provide disposable, non-surgical masks to students upon arrival.
- Reinforce proper hand hygiene practices used at school, the wearing of face coverings, and social distancing protocols.
- Monitor the health of their child on a daily basis.
- Keep their child home if they have:
  - o experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days
  - o traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days
  - o knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19; and/or
  - o tested positive through a diagnostic test for COVID-19 in the past 14 days;

**Students will:**

- Tell their parent/guardian if they are not feeling well before coming to school or tell any adult if they start feeling unwell during the school day.
- Wear face coverings at all times except for when seated for lunch or at the instruction of a staff member who has determined that social distancing can be maintained.
- Maintain 6 ft. social distancing to the extent possible and limit person-to-person contact such as hugging or handshaking.
- Wash and dry their hands each time after going to the bathroom.

# SHORT-TERM CLOSURE PREPAREDNESS

It may be required from time-to-time during the school year to have short-term closures to deal with different COVID-19 issues. This may be the result of a known case of COVID-19 in our school, a directive from the Department of Health to close, or because of our need to more thoroughly clean the school.

## **The school district will:**

- Be prepared to immediately communicate information with parents through email, and /or robo calls should our closure be for more than two days.
- Provide communication to families and students through our website, Facebook, and through the use of robocalls.
- Coordinate food pickup/delivery options if closed for more than a week.

## **Parent/Guardians will:**

- Store COVID-19 emergency school packets for their child(ren) in grades PK-6 in a safe place until needed.
- Remind their child(ren) in grades K-12 to bring their Chromebooks to school daily.

## **Grades PK-6 Teachers will:**

- Create a COVID-19, two-day emergency packet of work for students for each subject. This work will be sent home with students the first week of school to be held until needed.
- Continue to work on-site during remote learning to provide continuous instruction.
- Take home their laptop computers daily.

## **Grades 7-12 Teachers will:**


- Be prepared to immediately provide students with two days of assignments through Google Classroom that do not require access to textbooks or in-person resources.
- Continue to work on-site during remote learning to provide continuous instruction.
- Take home their laptop computers daily.

## **Students in Grades K-12:**

- Will take home their Chromebooks daily and be ready to switch to remote learning if needed.

## COMMUNICATION AND COMMUNITY ENGAGEMENT

STRATEGY	GUIDANCE	PAGE(S)
<p>Stakeholder meetings will be held to garner input/feedback prior to creation of the reopening plan and prior to the final version of the plan being approved by the Board of Education.</p> <p><b>NOTES</b></p> <ul style="list-style-type: none"> <li>● Stakeholder meetings were held on 6/25/2020. Invitation went out to all employees. Held two meetings to hear concerns of returning in-person and remote learning.</li> <li>● Shared Decision Making Team meeting on July 9, 2020</li> <li>● Department work sessions to write plan on July 21, 22, 23 2020</li> <li>● Professional Development Meeting on July 28</li> </ul>	<p>NYSED ASSURANCE</p>	<p>15, Bullet 1 CFCE, 1</p>
<p>The District will use the following communication tools to notify the community of the reopening plan.</p> <ul style="list-style-type: none"> <li>● We will use our existing website <a href="https://www.cvscs.org">https://www.cvscs.org</a> to serve as the primary location for all communication that is not done through social media.</li> <li>● The district’s official Facebook page: <a href="https://www.facebook.com/cvscsd">https://www.facebook.com/cvscsd</a> will be used to push notifications to individuals following the page.</li> <li>● The district will use its robocall system to push notifications to parents/guardians through their cell phones as well as their private email addresses. Those without emails or social media accounts will be directed to the school district’s official website <a href="https://web.cvscs.org">https://web.cvscs.org</a></li> <li>● As needed, the District will hold virtual meetings via Zoom or other video conferencing software</li> <li>● Mandatory Parent-Student Meetings ~ August 17th - 27th <ul style="list-style-type: none"> <li>○ One grade level per session; 6 PM and 7:30 PM</li> <li>○ Review highlights of plan, expectations, trainings, schedule</li> <li>○ Walk through of how to maneuver around building</li> <li>○ Chromebook deployment</li> <li>○ Complete SchoolTool paperwork, sign Social Contract</li> </ul> </li> </ul>	<p>NYSED ASSURANCE</p>	<p>15, Bullet 1 CFCE, 2</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district has purchased and will display signage and information throughout the school to remind students, staff, and visitors of COVID-19 protocols. Signage includes, but is not limited to:</p>  <p>The first poster is white with a blue header and a blue circle containing a white face mask icon. The second poster is blue and white, showing two people with a double-headed arrow between them labeled '6 feet'. The third poster is purple and white, titled 'Stop Germs! Wash Your Hands.' and includes six steps: Wet Hands, Apply Soap, Scrub, Rinse Well, Dry Hands, and a final step for hand sanitizer.</p>	<p>NYSED ASSURANCE</p>	<p>15, Bullet 2 CFCE, 2</p>
<p>The district will ensure all students are taught or trained on how to follow new COVID-19 protocols safely and correctly, including but not limited to hand hygiene, proper face covering wearing, social distancing, and respiratory hygiene.</p> <p><b>NOTES</b></p> <ul style="list-style-type: none"> <li>• Videos will be uploaded to the district’s website. Videos will also be shown at the mandatory parent-student meetings, August 17th-27th.</li> </ul>	<p>NYSED ASSURANCE</p>	<p>15, Bullet 3 CFCE, 3</p>
<p>The school and/or district will encourage all students, faculty, staff, and visitors through verbal and written communication (e.g., signage) to adhere to CDC and DOH guidance regarding the use of PPE, specifically acceptable face coverings, when a social distance cannot be maintained.</p>	<p>NYSED ASSURANCE</p>	<p>16, Bullet 1 CFCE, 4</p>
<p>The school and/or district will provide communications in the language(s) spoken at home among families and throughout the school community. The written plan will be published in PDF format to ensure that those with visual and/or hearing impairments will be able to access the materials.</p>	<p>NYSED ASSURANCE</p>	<p>16 CFCE, 5</p>




## Health & Safety

STRATEGY	GUIDANCE	PAGE(S)
<p><b>As of 07/31/2020</b>, the Cherry Valley-Springfield Central school district plans on having all students return to in-person instruction. This decision is based on these factors:</p> <ul style="list-style-type: none"> <li>● The school building was designed for a student population of ~ 1,000 students. The current student body is ~ 470 students.</li> <li>● Teachers have their own classroom. Teachers share when they need to cross to MS or HS.</li> <li>● PK will operate using two classes as enrollment is presently at 16 students.</li> <li>● In grades K-6, there are two sections of each grade level. The grade will be split into 3 sections utilizing three classrooms.; two teachers and one LTA. Each room is at least a standard 700+ square feet &amp; our average class size is less than 12 students.</li> <li>● In grades 7-12, the majority of classes are less than 15 students. In instances where class sizes cannot be reduced to that level, alternative spaces will be considered – cafeteria, gymnasium, auditorium, etc.</li> <li>● 4,000 disposable, non-surgical masks are currently on-site; and face shields have been ordered and are due by mid-August.</li> <li>● Students must wear a face mask while riding the bus. Social distancing will occur when able. Families will be required to sit together. When loading the bus seating will be staggered and students will have assigned seats to promote social distancing for as long as possible during the bus run.</li> </ul>	<p>NYSED ASSURANCE</p>	<p>17, Checkbox 1 HS, 1</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>Stakeholder meetings will be held to garner input/feedback prior to creation of the reopening plan.</p> <p><b>NOTES</b></p> <ul style="list-style-type: none"> <li>● Stakeholder meetings were held on 6/25/2020. Invitation was sent to all faculty and staff. Two meetings were held.</li> <li>● Shared Decision Making Team met on July 9, 2020</li> <li>● Department work sessions to write plan met on July, 14, 15, 16, 2020</li> <li>● Professional Development team meet on July 28, 2000 to plan necessary PD for opening of school.</li> <li>●</li> </ul>	<p>NYSED ASSURANCE</p>	<p>17, Checkbox 2 HS, 2</p>
<p>The District will use the following communication tools to notify the community of the reopening plan.</p> <ul style="list-style-type: none"> <li>● We will use our existing website <a href="https://www.cvscs.org">https://www.cvscs.org</a> to serve as the primary location for all communication that is not done through social media.</li> <li>● The district’s official Facebook page: <a href="https://www.facebook.com/cvscsd">https://www.facebook.com/cvscsd</a> will be used to push notifications to individuals following the page.</li> <li>● The district will use its robocall system to push notifications to parents/guardians through their cell phones as well as their private email addresses. Those without emails or social media accounts will be directed to the school district’s official website <a href="https://web.cvscs.org">https://web.cvscs.org</a></li> <li>● As needed, the District will hold virtual meetings via Zoom or other video conferencing software.</li> <li>● Mandatory Student-Parent Meetings ~ August 17th - 27th <ul style="list-style-type: none"> <li>○ One grade level per session; 6 PM and 7:30 PM</li> <li>○ Review highlights of plan, expectations, trainings, schedule</li> <li>○ Walk through of how maneuver around buildings</li> <li>○ Chromebook deployment</li> <li>○ Complete SchoolTool paperwork, sign Social Contract</li> </ul> </li> </ul>	<p>NYSED ASSURANCE</p>	<p>17-18, Checkbox 3 HS, 3</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district has purchased and will display signage and information throughout the school to remind students, staff, and visitors of COVID-19 protocols. Signage includes, but is not limited to:</p> <p>The image shows three COVID-19 safety signs. The first sign on the left is a blue and white sign that says 'NOTICE FACE MASK REQUIRED BEYOND THIS POINT' with a circular icon of a person wearing a face mask. The middle sign is titled 'SOCIAL DISTANCING' and features a diagram of two people with a double-headed arrow between them labeled '6 feet'. Below the diagram, it says 'AVOID Handshakes, Hugs and Large Crowds!' and 'Reduce the spread of the Coronavirus.' The third sign on the right is titled 'Stop Germs! Wash Your Hands.' and provides a four-step guide: 'Wet Hands', 'Apply Soap', 'Scrub', 'Rinse Well', and 'Dry Hands', each with a corresponding illustration of the handwashing process.</p>	<p>NYSED ASSURANCE</p>	<p>17-18, Checkbox 3 HS, 3</p>
<p>The district reopening plan has a written protocol developed in collaboration with the district director of school health services to instruct staff to observe for signs of illness in students and staff and requires symptomatic persons to be sent to the school nurse or other designated personnel.</p> <p><b>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</b></p> <ul style="list-style-type: none"> <li>• COVID-19 SIGNS OF ILLNESS PROTOCOL (pg. 44)</li> </ul>	<p>NYSED ASSURANCE</p>	<p>18, Checkbox 1 HS, 4</p>
<p>The district reopening plan has written protocols for families to assess their child(ren) by using the health questionnaire prior to getting on the bus or dropping off at school. Prior to arriving to work staff will an complete online health questionnaire</p> <p><b>SEE APPENDIX A FOR THE FOLLOWING DOCUMENTS</b></p> <ul style="list-style-type: none"> <li>• SCREENING PROTOCOL - VISITORS (pg. 45).</li> <li>• COVID-19 HEALTH SCREENING QUESTIONNAIRE - VISITORS (pg. 46)</li> <li>• SCREENING PROTOCOL - STAFF (pg. 47)</li> <li>• COVID-19 HEALTH SCREENING QUESTIONNAIRE – STAFF (pg. 48)</li> <li>• SCREENING PROTOCOL - STUDENTS (pg. 49)</li> <li>• COVID-19 HEALTH SCREENING QUESTIONNAIRE – STUDENTS (pg. 50)</li> </ul>	<p>NYSED ASSURANCE</p>	<p>17-18, Checkbox 3 HS, 5, 8, 9,</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>Ill students and staff will be assessed by the school nurse. If the school nurse is not available, ill students and staff will be sent home for follow up with a healthcare provider.</p>	<p>NYSED ASSURANCE</p>	<p>18, Checkbox 3 HS, 6</p>
<p>The district reopening plan has written protocols requiring students or staff with a temperature, signs of illness, and/or a positive response to the questionnaire to be sent directly to a dedicated isolation area where students are supervised, prior to being picked up or otherwise sent home.</p> <p><b>SEE APPENDIX A FOR THE FOLLOWING DOCUMENTS</b></p> <ul style="list-style-type: none"> <li>• COVID-19 SYMPTOM CONFIRMATION PROTOCOL – VISITORS (pg. 51)</li> <li>• COVID-19 SYMPTOM CONFIRMATION PROTOCOL – STAFF (pg. 52)</li> <li>• COVID-19 SYMPTOM CONFIRMATION PROTOCOL – STUDENTS (pg. 53)</li> </ul>	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 4), 22, 37-40 HS, 7</p>
<p>The district reopening plan has a written protocol and appropriate signage to instruct staff and students in correct hand and respiratory hygiene.</p> <p><b>NOTES:</b> Videos will be uploaded to the district’s website and facebook page.. The content for the videos is based on the CDC guidance for best practices in hand washing:  <a href="https://www.cdc.gov/handwashing/videos.html">https://www.cdc.gov/handwashing/videos.html</a></p> <p>Signage has been purchased and will be placed in appropriate spaces for handwashing:</p> 	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 7), 26 HS, 10</p>



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has a written protocol to ensure all persons in school buildings keep social distance of at least 6 feet whenever possible.</p> <p><b>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</b></p> <ul style="list-style-type: none"> <li>• SOCIAL DISTANCING PROTOCOLS/DECISIONS (pg. 55-57)</li> </ul>	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 8), 28-30 HS, 11</p>
<p>The district reopening plan has written protocol detailing how the district will provide accommodations to all students and staff who are at high risk or live with a person at high risk.</p> <p><b>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</b></p> <ul style="list-style-type: none"> <li>• VULNERABLE/HIGH-RISK GROUPS ACCOMMODATIONS (pg. 58)</li> </ul>	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 9), 30-31 HS, 12</p>
<p>The district reopening plan has a written protocol requiring all employees, adult visitors, and students to wear a cloth face covering whenever social distancing cannot be maintained.</p> <p><b>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</b></p> <ul style="list-style-type: none"> <li>• FACE COVERING PROTOCOL (pg. 59-60)</li> </ul>	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 10), 36 HS, 13</p>
<p>The district reopening plan has a plan for obtaining and maintaining adequate supplies of face coverings for school staff, students who forget their masks, and PPE for use by school health professionals.</p> <p><b>NOTES</b></p> <p>The district has purchased and already has on-site 4000 non-surgical face masks, as well as many boxes of gloves. The District has also ordered 144 face shields for every employee.</p> <p>The school nurse will be responsible for making sure a 15-day supply of face coverings and PPE are on-hand at all times.</p>	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 11), 33-34 HS, 14</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has written a protocol for actions to be taken if there is a confirmed case of COVID-19 in the school.</p> <p>It is unlikely that the school district would receive positive confirmation of a COVID-19 case within a day of a staff member or student being either sent home or staying home due to COVID-19 like symptoms. It is therefore our plan to maintain the highest levels of precaution and disinfect every classroom and work space on a daily basis using an electrostatic disinfectant sprayer in coordination with regular cleaning.</p> <p>We will coordinate with the Otsego County Department of Health in any contact tracing and follow their recommendations regarding school closure or additional disinfection protocols.</p>	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 1), 40-41 HS, 15</p>
<p>The district reopening plan has a written protocol that complies with DOH and CDC guidance for the return to school of students and staff following a positive screen for COVID-19 symptoms, illness or diagnosis of confirmed case of COVID-19 or following quarantine due to contact with a confirmed case of COVID-19. Return to school will be coordinated with the local health department.</p> <p><b>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</b></p> <ul style="list-style-type: none"> <li>● RETURN TO SCHOOL AFTER COVID POSITIVE PROTOCOL (pg. 61)</li> </ul>	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 2), 40-41 HS, 16</p>
<p>The district reopening plan has a written protocol to clean and disinfect schools following CDC guidance.</p> <p><b>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</b></p> <ul style="list-style-type: none"> <li>● CLEANING AND DISINFECTING PROTOCOL (pg. 62-64)</li> </ul>	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 3), 42-44 HS, 17</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has a written protocol to conduct required school safety drills with modifications ensuring social distancing between persons</p> <p style="text-align: center;"><b>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</b> (pg. 65)</p> <ul style="list-style-type: none"> <li>● MODIFICATIONS TO SAFETY DRILLS</li> </ul>	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 4), 45-47 HS, 18</p>
<p>The district reopening plan has a written plan for district/school run before and aftercare programs (or, for charter schools, as required by the school’s charter)</p> <p style="padding-left: 40px;">The school district does not run a before school program.</p> <p style="padding-left: 40px;">The schools’ after school program will be suspended through at least January, 2021 due to concerns with mixing of cohorts.</p>	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 5) HS, 19</p>
<p>The district reopening plan designates a COVID-19 safety coordinator (administrator) whose responsibilities include continuous compliance with all aspects of the school’s reopening plan, as well as any phased-in reopening activities necessary to allow for operational issues to be resolved before activities return to normal or “new normal” levels.</p> <p style="padding-left: 40px;">The Superintendent of the Cherry Valley-Springfield Central School will serve as the COVID-19 safety coordinator.</p>	<p>NYSED ASSURANCE</p>	<p>19 HS, 20</p>

## FACILITIES

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan which includes changes or additions to facilities must comply with the requirements of the 2020 New York State Uniform Fire Prevention and Building Code (BC) and the State Energy Conservation Code and submit all changes to OFP.</p> <ul style="list-style-type: none"> <li>• No changes to facilities planned at this time.</li> </ul>	ASSURANCE	FAC, 1
<p>The district reopening plan must ensure compliance with the 2020 Building Condition Survey and Visual Inspection, where applicable.</p> <ul style="list-style-type: none"> <li>• They will be conducted as scheduled.</li> </ul>	ASSURANCE	FAC, 2
<p>The district reopening plan must provide provisions to conduct the Lead-In-Water Testing as required by NYS DOH regulation 67-4.</p> <ul style="list-style-type: none"> <li>• They will be conducted as scheduled by BOCES.</li> </ul>	ASSURANCE	FAC, 3
<p>The district reopening plan must ensure all existing and new Alcohol-based Hand-Rub Dispensers which are installed in any locations are in accordance with FCNYS 2020 Section 5705.5.</p> <ul style="list-style-type: none"> <li>• All dispensers will meet NY State Code requirements.</li> </ul>	ASSURANCE	FAC, 4



STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan which include the installation of dividers in classrooms, libraries, cafeterias, auditoriums, gymnasiums, doors, and other points of congregation will ensure the submission of detailed floor plans to OFP for review.</p> <ul style="list-style-type: none"> <li>• No dividers are planned at this time.</li> </ul>	ASSURANCE	FAC, 5
<p>The district reopening plan must ensure that all new building construction and temporary quarter projects will be submitted to OFP for a full code review.</p> <ul style="list-style-type: none"> <li>• No new building projects planned at this time in response to COVID-19.</li> </ul>	ASSURANCE	FAC, 6
<p>The district reopening plan which include new facilities for leasing must provide a plan to consult with OFP for a preliminary evaluation</p> <ul style="list-style-type: none"> <li>• No facilities will be leased in response to COVID-19.</li> </ul>	ASSURANCE	FAC, 7
<p>The district reopening plan which includes the temporary or permanent use of Tents must provide plans adhering to the BCNYS.</p> <ul style="list-style-type: none"> <li>• No tents will be used in response to COVID-19.</li> </ul>	ASSURANCE	FAC, 8
<p>The district reopening plan must ensure that the existing or altered number of toilet and sink fixtures meet the minimum standards of the BCNYS.</p> <ul style="list-style-type: none"> <li>• No additional alterations are planned.</li> </ul>	ASSURANCE	FAC, 9

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must ensure that each building provides one drinking fountain per one hundred occupants or provide a written plan for a reasonable alternate source of drinking water.</p> <ul style="list-style-type: none"> <li>• There are currently 9 drinking fountains for 1,000 occupants. There are presently four water filler water fountains. Two more water filler fountains will be installed by the end of August.</li> </ul>	ASSURANCE	FAC, 10
<p>The district reopening plan must provide written plans on how to maintain adequate, code required ventilation (natural or mechanical) as designed.</p> <ul style="list-style-type: none"> <li>• All ventilation systems are already being updated with MERV-13 filters</li> </ul>	ASSURANCE	FAC, 11
<p>The district reopening plan must ensure that all project submissions only dedicated to “COVID-19 Reopening” will be labeled as such.</p> <ul style="list-style-type: none"> <li>• No projects planned at this time; however, if one is planned, it will be labeled as such.</li> </ul>	ASSURANCE	FAC, 12
<p>Each school and/or district reopening plan which includes the use of plastic separators must comply with the 2020 BCNYS Section 2606.</p> <ul style="list-style-type: none"> <li>• Lexan shields will be installed in the main, District, business and guidance offices.</li> </ul>	ASSURANCE	FAC, 13

## CHILD NUTRITION

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must provide all students enrolled in the SFA with access to school meals each school day. This must include students in attendance at school and students learning remotely.</p> <p><b>IN-PERSON</b> Students will be provided both breakfast and lunch.</p> <p><b>REMOTE LEARNING</b> Food distribution will occur twice a week via school bus routes. Parents will have the option to opt out.</p>	<p>NYSED ASSURANCE</p>	<p>54 CN, 1</p>
<p>The district reopening plan must address all applicable health and safety guidelines.</p> <ul style="list-style-type: none"> <li>All state and federal health and safety guidelines for food will be adhered to whether students are in-person or remote.</li> </ul>	<p>NYSED ASSURANCE</p>	<p>54 CN, 2</p>
<p>The district reopening plan includes measures to protect students with food allergies if providing meals in spaces outside the cafeteria.</p> <p><b>Cafeteria:</b> The table for students with food allergies will be clearly marked.</p> <p><b>Gym:</b> Specific tables will be marked for students with food allergies.</p>	<p>NYSED ASSURANCE</p>	<p>55 CN, 3</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must include protocols and procedures for how students will perform hand hygiene before and after eating, how appropriate hand hygiene will be promoted, and how sharing of food and beverages will be discouraged.</p> <p><b>Grades PK-6:</b> Classroom teachers or aides will implement hand hygiene activities before and after meals. Students will be reminded before and during lunch that sharing of food and beverages is prohibited.</p> <p><b>Grades 7-12:</b> Signage will be posted at the point of sale for students to wash their hands before and after meals. Signage will be posted discouraging the sharing of food and beverages.</p>	<p>NYSED ASSURANCE</p>	<p>55 CN, 4</p>
<p>The district reopening plan must include protocols and procedures that require cleaning and disinfection prior to the next group of students arriving for meals, if served in the same common area.</p> <p><b>Tables</b> The maintenance staff and lunch monitors will clean all tables and desks in between lunch periods with a detergent and cloths. The tables and desks will be disinfected at the end of each day.</p> <p><b>Keypad</b> The keypad for registering counts of meals will not be in operation and staff will use paper copies of student enrollment to track student meals.</p>	<p>NYSED ASSURANCE</p>	<p>55 CN, 5</p>
<p>The district reopening plan must ensure compliance with Child Nutrition Program requirements.</p> <ul style="list-style-type: none"> <li>The district will continue its compliance with all Child Nutrition Program requirements.</li> </ul>	<p>NYSED ASSURANCE</p>	<p>55 CN, 6</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must include protocols that describe communication with families through multiple means in the languages spoken by families.</p> <ul style="list-style-type: none"> <li>● We will use our existing website <a href="https://www.cvscs.org">https://www.cvscs.org</a> to serve as the primary location for all communication that is not done through social media.</li> <li>● The district’s official Facebook page: <a href="https://www.facebook.com/cvscsd">https://www.facebook.com/cvscsd</a> will be used to push notifications to individuals following the page.</li> <li>● The district will use its robocall system to push notifications to parents/guardians through their cell phones as well as their private email addresses. Those without emails or social media accounts will be directed to the school district’s official website <a href="https://www.cvscs.org">https://www.cvscs.org</a></li> <li>● As needed, the District will hold virtual meetings via Zoom or other video conferencing software.</li> </ul>	<p>NYSED ASSURANCE</p>	<p>55 CN, 7</p>
<p>The district reopening plan must require that students social distance (six feet separation) while consuming meals in school unless a physical barrier is provided.</p> <ul style="list-style-type: none"> <li>● <b>Classrooms:</b> Students eating breakfast in classrooms will be socially distanced by teachers and/or classroom aides.</li> <li>● <b>Cafeteria:</b> The number of tables will be decreased and students will only be able to sit at marked seats which will be socially distanced. The maximum number of grade levels being served meals will be reduced to 2.</li> <li>● <b>Gym:</b> Students will eat their meals in the gym at tables that are socially distanced. The maximum number of grade levels having lunch at one time will be reduced to 2.</li> </ul>	<p>NYSED ASSURANCE</p>	<p>55 CN, 8</p>

## Transportation

STRATEGY	GUIDANCE	PAGE(S)
<p>Parents/guardians are encouraged to self-transport students.</p> <ul style="list-style-type: none"> <li>Transportation Questionnaire was mailed on July 22 to each family to survey transportation plans.</li> </ul>	DOHIG	3, "Transportation"
<p>The district reopening plan must ensure all buses which are used every day by districts will be cleaned/disinfected once a day and ensures high contact spots must be wiped down after each a.m. and p.m. run depending upon the disinfection/cleaning schedule.</p> <ul style="list-style-type: none"> <li>Bus drivers will clean high-touch surfaces on the bus after each run with wipes; and/or cloths and detergents provided by the district.</li> <li>The bus mechanic will disinfect each bus after the AM and PM runs.</li> </ul>	DOHIG NYSED ASSURANCE	3, "Disinfection" 60 (Checkbox 2) TPORT, 1, 2
<p>The district reopening plan ensures school buses shall not be equipped with hand sanitizer due to its combustible composition and potential liability to the carrier or district. Additionally, the plan ensures that school bus drivers, monitors and attendants must not carry personal bottles of hand sanitizer with them on school buses.</p> <ul style="list-style-type: none"> <li>Hand sanitizers are prohibited on all school buses and vans owned by the Cherry Valley-Springfield Central School District.</li> </ul>	NYSED ASSURANCE	60 (Checkbox 3) TPORT, 3, 4
<p>The district reopening plan requires that school bus drivers, monitors, attendants and mechanics must wear a face covering along with optional face shield.</p>	NYSED ASSURANCE	61 (Checkbox 2) TPORT, 5
<p>The district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of personal protective equipment and the signs and symptoms of COVID-19. Additionally, transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of social distancing.</p>	NYSED ASSURANCE	61 (Checkbox 3) TPORT, 6, 7

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan requires that transportation departments will need to provide Personal Protective Equipment such as masks and gloves for drivers, monitors and attendants in buses.</p> <ul style="list-style-type: none"> <li>As with all other employees, Cherry Valley-Springifeld Central School will provide masks and gloves to its transportation personnel. as requested.</li> </ul>	<p>NYSED ASSURANCE</p>	<p>61 (Checkbox 4) TPORT, 8</p>
<p>The district reopening plan ensures hand sanitizer will be provided for all staff in their transportation locations such as dispatch offices, employee lunch/break rooms and/or bus garages.</p> <ul style="list-style-type: none"> <li>The Bus Garage will have hand sanitizer available for all employees.</li> </ul>	<p>ASSURANCE</p>	<p>TPORT, 9</p>
<p>The district reopening plan requires that drivers, monitors and attendants who must have direct physical contact with a child must wear gloves.</p> <ul style="list-style-type: none"> <li>Any transportation employee who must have direct physical contact with a child will wear gloves and a face shield.</li> </ul>	<p>NYSED ASSURANCE</p>	<p>61 (Checkbox 5) TPORT, 10</p>
<p>The district reopening plan requires that school bus drivers, monitors, attendants and mechanics shall perform a self-health assessment for symptoms of COVID 19 before arriving to work.</p> <p><b>SEE APPENDIX A FOR THE FOLLOWING DOCUMENTS</b></p> <ul style="list-style-type: none"> <li>SCREENING PROTOCOL - STAFF (pg. 48)</li> <li>COVID-19 HEALTH SCREENING QUESTIONNAIRE – STAFF (pg. 49)</li> </ul>	<p>NYSED ASSURANCE</p>	<p>61 (Checkbox 1) TPORT, 11</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan requires that students must wear a mask on a school bus if they are physically able.</p> <p>Before boarding the school bus, students must have a face covering on which covers their mouth and nose. The face covering must remain on during the entire bus ride.</p> <p><b>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</b></p> <ul style="list-style-type: none"> <li>● FACE COVERING PROTOCOL (pg. 59-60)</li> </ul>	<p>NYSED ASSURANCE</p>	<p>60 (Checkbox 1), 62 (Checkbox 2) TPORT, 12</p>
<p>The district reopening plan ensures that students who do not have a mask will NOT be denied transportation and that students who do not have masks must be provided one by the district.</p> <p>If a student does not have a face covering, the bus aide or driver will provide a non-surgical face mask to the student.</p> <p><b>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</b></p> <ul style="list-style-type: none"> <li>● FACE COVERING PROTOCOL (pg. 59-60)</li> </ul>	<p>NYSED DOHIG ASSURANCE</p>	<p>62 (Checkboxes 4,5) 14, “Personal Protective Equipment” TPORT, 13, 14</p>
<p>The district reopening plan ensures that students with a disability which would prevent them from wearing a mask will not be forced to do so or denied transportation.</p>	<p>NYSED ASSURANCE</p>	<p>62 (Checkbox 6) TPORT, 15</p>
<p>The district reopening plan requires students to be trained and provided periodic reminders on the proper use of personal protective equipment and the signs and symptoms of COVID-19.</p>	<p>ASSURANCE</p>	<p>TPORT, 16</p>
<p>The district reopening plan requires that students will be trained and provided periodic reminders on the proper use of social distancing.</p> <p>At bus stops, students not in the same household are required to wear face coverings and be socially distanced. To the extent practicable, students will be seated in a socially distanced way on the bus. Students in the same household will sit together.</p> <p><b>SEE APPENDIX A FOR THE FOLLOWING DOCUMENT</b></p> <ul style="list-style-type: none"> <li>● SOCIAL DISTANCING PROTOCOLS/DECISIONS (pg. 55-57)</li> </ul>	<p>ASSURANCE</p>	<p>TPORT, 17</p>



STRATEGY	GUIDANCE	PAGE(S)
The district reopening plan requires that if the school district is in session remotely or otherwise, pupil transportation must be provided to nonpublic, parochial, private, charter schools or students whose Individualized Education Program have placed them out of district whose schools are meeting in conducting in-person session education when/if the district is not.	NYSED ASSURANCE	63 (Checkbox 1) TPORT, 18
All windows on the school bus will be cracked to increase ventilation. The bus driver will monitor the warmth of the bus and adjust as necessary to provide a comfortable climate.	DOHIG	3, "Ventilation"
All other expectations for students riding a bus in accordance with our <i>Code of Conduct</i> remain in effect.	LOCAL	CVSCS Policy #5300.

## SOCIAL EMOTIONAL WELL-BEING

STRATEGY	GUIDANCE	PAGE(S)
<p>The district ensures that district-wide comprehensive developmental school counseling program plans, developed under the direction of certified school counselor(s), are reviewed and updated to meet current needs.</p> <p><b>NOTES</b> The plan has been updated to address current needs.</p>	<p>NYSED ASSURANCE</p>	<p>65 (Checkbox 1) SEWB, 1</p>
<p>The district establishes an advisory council, shared decision-making, school climate team, or other collaborative working group comprised of families, students, members of the board of education, or school’s board, school building and/or district/charter leaders, community-based service providers, teachers, certified school counselors, and other pupil personnel service providers including school social workers and/or school psychologists, to inform the comprehensive developmental school counseling program plan.</p> <p><b>NOTES</b> The District uses an Advisory Council, Shared Decision Making Team, Elementary Support Team, and Student of Concern Team</p>	<p>NYSED ASSURANCE</p>	<p>66 (Checkbox 1) SEWB, 2</p>
<p>The district reopening plan addresses professional development opportunities for faculty and staff on how to talk with and support students during and after the ongoing COVID19 public health emergency, as well as provide support for developing coping and resilience skills for students, faculty, and staff.</p> <p><b>NOTES</b></p> <ul style="list-style-type: none"> <li>● Since the 2018-19 school year, the Social-Emotional Well Being of both students and staff has been part of the district-wide and Board goals. Professional development has been provided to staff on a yearly basis including: Trauma Sensitive Practices, Building Resilience in Students affected by ACES, System of Care, staff self-care, meditation to name a few.</li> <li>● Our goal is to continue to provide staff with the knowledge and skills to be able to engage with students in a manner that supports their social- and emotional-well being. We will use our Superintendent Conference Days and our three early-release days to provide the professional development needed for our staff.</li> </ul>	<p>NYSED ASSURANCE</p>	<p>66 (Checkbox 3) SEWB, 4</p>

## SCHOOL SCHEDULES

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan describes the school schedule planned for implementation at the beginning of the 2020-21 school year and to the extent practicable any contingent scheduling models it may consider if the situation warrants.</p> <p><b>ARRIVAL</b></p> <ul style="list-style-type: none"> <li>● THOSE RIDING THE BUS OR BEING DROPPED OFF FROM 7:30 – 7:40               <ul style="list-style-type: none"> <li>○ <b>Grades PK-4:</b> Will enter through the PK entrance and go directly to their classroom.</li> <li>○ <b>Grade 5-6:</b> Will enter through the bandroom entrance and go directly to their classroom.</li> <li>○ <b>Grade 7-8:</b> Will enter through the District Office entrance and go to their locker than their first period class.</li> <li>○ <b>Grade 9-12:</b> Will enter through the Main entrance and go to their locker than their first period class.</li> </ul> </li> </ul> <p><b>BREAKFAST</b></p> <ul style="list-style-type: none"> <li>● All students will have the opportunity to have a grab &amp; go breakfast that will be located at the four entrances where they enter the building.               <ul style="list-style-type: none"> <li>○ <b>Grades PK-K:</b> These students will go directly to their classroom prior to getting their breakfast. They will then go to the grab &amp; go carts after Grades 1-4 have received their breakfast.</li> </ul> </li> </ul> <p><b>SCHEDULE</b></p> <ul style="list-style-type: none"> <li>● <b>Grades PK-6:</b> Will follow a schedule as directed by their teachers and classroom aides. Breaks from masks will occur throughout the day, and instructional breaks will occur at the discretion of the teacher as needed throughout the day.</li> <li>● <b>Grades 7-12:</b> Will move to each of their classes on the regular master bell schedule. Grades 9-12 will follow a semester block schedule.</li> </ul> <p><b>LUNCH</b></p> <p><b>Grades PK-6:</b> Will eat lunch in the cafeteria. No more than two grade levels will be in the cafeteria at one time.</p> <ul style="list-style-type: none"> <li>● Lunch will consist of 5 20-minute lunch periods</li> </ul>	<p>NYSED ASSURANCE</p>	<p>75 SCHS, 1</p>

**Grades 7-12:** Will get their lunch from the cafeteria and eat in the HS gym. No more than two grade levels will be in the HS gym at one time.

- Lunch will consist of 3 20-minute lunch periods

**DISMISSAL**

STUDENTS WILL EXIT THE BUILDING FROM WHERE THEY ENTER IN THE MORNING

**STUDENTS RIDING BUSES**

Buses will be in the loop at 2:50.

Buses will depart at ~3:10

**Grades PK-2:** Will load at 2:50 PM

**Grades 3-5:** Will load at 2:55 PM

**Grades 7-12:** Will load at 3:05 PM

**PARENT PICK UP: 2:50 PM – 3:10 PM**

**Grades PK-4:** From the elementary gym; use ramp

**Grades 5-12:** From the main parking lot.

**HYBRID LEARNING**

- We are tentatively looking at a AA-BB-AA-BB schedule where families would be attending on the same day. Half a class would attend on AA day and the other half on BB.
- At the present time our building is running at less than 50% capacity due to the decrease in enrolment over the past 15 years. This allows us to hopefully not have to run a hybrid.

**REMOTE LEARNING**

- PK-6 will run off a modified schedule
- Grades 7-12 would run off the normal bell schedule
- Note - expectation is not for students to be in *Google Meets* for the entire period.
- Teachers/LTAs/aides will report to work and instruct from their classrooms.
- Each student will have an Internet Accessibility plan so teachers can meet their individual needs if there is a lack of high speed Internet.

## ATTENDANCE & CHRONIC ABSENTEEISM

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must describe a mechanism to collect and report daily teacher student engagement or attendance while in a remote or hybrid schedule.</p> <p style="padding-left: 40px;">Attendance will be taken in our student management system, SchoolTool.</p> <p><b>IN-PERSON LEARNING</b> The District’s Attendance Policy will be followed for all students who are attending in-person learning.</p> <p><b>REMOTE LEARNING</b></p> <p style="padding-left: 40px;"><b>GRADES PK-6</b> It is the responsibility of the classroom teacher to make contact with each of their students on a daily basis including those who are remotely learning. This is regardless of schedule.</p> <p style="padding-left: 40px;"><b>GRADES 7-12</b> A student’s first period teacher will be responsible for making contact with each student on a daily basis to record their attendance. This is regardless of schedule.</p> <p>Remote-learning students will be marked absent if (1) they are unable to be reached via phone by their teacher after three attempts, or (2) if their parent/guardian has indicated that they are not available for instruction that day through the school nurse.</p>	<p>NYSED ASSURANCE</p>	<p>81 (Bullet 1) ATT, 1</p>

STRATEGY	GUIDANCE	PAGE(S)
<p><b>ABSENCES DUE TO COVID-19 OR COVID-19 SYMPTOMS</b></p> <p>Although required to count all absences by State regulation, all absences due to COVID-19 or COVID-19 symptoms will be considered “Excused” for the duration of the student’s inability to engage in learning due to COVID-19 or COVID-19 symptoms.</p> <p>A student who is under quarantine or awaiting test results, may have their attendance counted as “present” if they continue to engage in learning.</p> <p>Teachers and guidance staff will work with each student and family to ensure that students who are kept home due to COVID-19 are able to continue their learning to the extent practicable.</p>	<p>NYSED LOCAL</p>	<p>83</p>
<p><b>CHRONIC ABSENTEEISM</b></p> <p>Students missing more than 10% of scheduled school days will be considered “chronically absent” per SED regulation. The district will work with families to improve attendance and attempt to record lost instructional time. Outside agencies will be engaged to the extent required to make sure that all students of compulsory age are in regular attendance.</p>	<p>NYSED LOCAL</p>	<p>83</p>

## TECHNOLOGY & CONNECTIVITY

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must include information on how the school/district will have knowledge of the level of access to devices and high-speed internet all students and teachers have in their places of residence.</p> <p>July 17 -22: The district conducted a survey via online and paper to each family as to their level of access to high-speed internet.</p> <p>The district will be providing devices to all K-12 students and staff as needed and as appropriate.</p>	<p>NYSED ASSURANCE</p>	<p>86 (Checkbox 1) TECH, 1</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must include information on how the school or district, to the extent practicable, will address the need to provide devices and internet access to students and teachers who currently do not have sufficient access.</p> <p>The district will provide devices to all K-12 students and staff as needed and as appropriate.</p> <p><b>INTERNET ACCESS</b></p> <p><b>TEACHERS</b> In the event that the district is using a hybrid or remote model, the school building will be opened as teachers/LTAs/aides will be expected to teach from their classrooms.</p> <p><b>STUDENTS</b> In the event that the district is using a hybrid or remote model, the school building will be opened to allow students access to the gym to work on assignments using the school's Wifi depending on the extent allowed by law or regulation. The district will develop a schedule with input from families as to the times that work best for them.</p>	<p>NYSED ASSURANCE</p>	<p>86 (Checkbox 2) TECH, 2</p>

<p>Teachers will have a plan for each student so that teachers can individualize student learning depending on the student’s level of connectivity.</p>		
<p>The district reopening plan must include information on how the school or district will provide multiple ways for students to participate in learning and demonstrate mastery of Learning Standards in remote or blended models, especially if all students do not yet have sufficient access to devices and/or high-speed internet.</p> <p>The district will work directly with families who do not have access to high-speed internet should we go to a hybrid or remote model.</p> <ul style="list-style-type: none"> <li>● Delivery of materials to those students who don't have appropriate Internet service will take place via AM bus runs.</li> <li>● Each teacher will have a complete list of their students' Internet Access capabilities. Therefore, each student will have a remote access plan.</li> <li>● The district will open the gym to allow access to the school’s Wifi depending on the extent allowed by law or regulation.</li> </ul>	<p>NYSED ASSURANCE</p>	<p>86 (Checkbox 3) TECH, 3</p>



## TEACHING & LEARNING

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan includes a continuity of learning plan for the 2020-2021 school year. Such a plan must prepare for in-person, remote, and hybrid models of instruction.</p> <p>The CVSCSD Continuity of Learning Plan for the 2020-2021 school year will be developed with input from teachers, parents and the Board. It will include provisions for in-person, remote and hybrid models of instruction. The plan will be distributed no later than 08/26/2020.</p>	<p>NYSED ASSURANCE</p>	<p>89 (Checkbox 1) TEACH, 1</p>
<p>The district reopening plan includes an educational program that is aligned to the New York State Learning Standards (or, for charter schools, the standards set forth in the school’s charter) regardless if instruction is delivered in-person, remotely or in a hybrid model.</p> <p>All instruction, regardless of model, will be aligned to the NY State Learning Standards.</p>	<p>NYSED ASSURANCE</p>	<p>89 (Checkbox 2) TEACH, 2</p>
<p>The district reopening plan provides for a program that includes regular substantive interaction between teachers and students whether delivered in-person, remotely or through a hybrid model of instruction.</p> <p>Regardless of model, teachers will prepare lessons that are designed to engage students in meaningful ways. If a hybrid or remote model is implemented, teachers will be teaching out of their classrooms in order to facilitate both synchronous and asynchronous instruction. For those students without high-speed internet access at home, the district will make our WiFi and transportation available to these students to the extent allowed by law or regulation.</p>	<p>NYSED ASSURANCE</p>	<p>90 (Checkbox 1) TEACH, 3</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>Equity must be at the heart of all school instructional decisions. All instruction should be developed so that whether delivered in-person, remotely, or through a hybrid model due to a local or state school closure, there are clear opportunities for instruction that are accessible to all students. Such opportunities must be aligned with State standards and include routine scheduled times for students to interact and seek feedback and support from their teachers.</p> <p>Regardless of model, teachers will prepare lessons that are designed to engage students in meaningful ways. If a hybrid or remote model is implemented, teachers will be teaching out of their classrooms in order to facilitate both synchronous and asynchronous instruction. For those students without high-speed internet access at home, the district will make our WiFi and transportation available to these students to the extent allowed by law or regulation.</p> <p>The district will work with teachers to create opportunities for all students to be able to interact and receive feedback directly from their teacher. This will include interactions via phone, internet, or in other ways that are allowed which maintain social distancing and face covering protocols.</p> <p>Students in grades 9-12, plus advanced 8th graders will follow a block schedule.</p>	<p>NYSED ASSURANCE  LOCAL</p>	<p>89 (Checkbox 3) TEACH, 4</p>
<p>Schools must create a clear communication plan for how students and their families/caregivers can contact the school and teachers with questions about their instruction and/or technology. This information needs to be accessible to all, available in multiple languages based on district or charter school need, widely disseminated, and include clear and multiple ways for students and families to contact schools and teachers (e.g., email, online platform, and/or by phone).</p> <p>The school will work with teachers to set up Google phone numbers that will allow students/parents to contact them without teachers giving up their personal cell phone numbers. The district's technology team will be available for students and families to provide support which cannot be answered by the student's teacher, and a number will be created specifically for this support. All teachers can be reached by email, and our computer specialist can be reached at <a href="mailto:bdeboyace@cvsbsd.org">bdeboyace@cvsbsd.org</a></p>	<p>NYSED ASSURANCE</p>	<p>90 (Checkbox 2) TEACH, 5</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>Districts that contract with eligible agencies, including CBOs, to provide Prekindergarten programs must attest that they have measures in place to ensure eligible agencies with whom they contract will follow health and safety guidelines outlined in NYSED guidance and required by the New York State Department of Health. The district must also ensure their eligible agencies have a Continuity of Learning plan that addresses in-person, remote, and hybrid models of instruction.</p> <p style="text-align: center;">This assurance is not applicable to the Cherry Valley-Springfield Central School as we provide our own PK program.</p>	<p>NYSED ASSURANCE</p>	<p>91 (Checkbox 3) TEACH, 6</p>

## SPECIAL EDUCATION

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan, whether services are provided in-person, remote, and/or through a hybrid model, addresses the provision of free appropriate public education (FAPE) consistent with the need to protect the health and safety of students with disabilities and those providing special education and services.</p> <p>The Cherry Valley-Springfield school district recognizes that special education programs and services provide supports and access for students with disabilities to participate, be involved in and progress in the general education curriculum. The district strives to make available to our special education students a free and appropriate public education (FAPE) designed to meet the students unique learning needs. All services will be provided in a manner consistent with the need to protect the health and safety of students with disabilities and those providing special education and related services. The district will follow the health and safety protocols outlined in this document.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 1) SPED, 1</p>
<p>The district reopening plan addresses how it will document the programs and services offered and provided to students with disabilities as well as communications with parents.</p> <p>The district’s special education students will have access to the necessary accommodations, modifications, supplementary aids and services, and technology to meet the unique needs of the student. The district’s special education teachers and related service providers will continue to collect data, whether in-person or remotely, and use this data to monitor each child’s progress toward the annual IEP goals and to evaluate the effectiveness of the special education services provided.</p> <p>Information obtained from progress monitoring will be shared with parents on at least the same basis as information shared with general education students (Quarterly-MS/HS; Trimester-Elementary). Identification of significant regression or lack of progress will be shared immediately with the Director of Special Education and the student’s parents so that meetings can be held to address this and consideration made for changing the student’s IEP or providing compensatory services.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 5) SPED, 2</p>
<p>The district reopening plan addresses meaningful parent engagement in the parent’s preferred language or mode of communication regarding the provision of services to his/her child to meet the requirements of the IDEA.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 2) SPED, 3</p>

<p>Ongoing and regular contact with students and parents (in parents preferred language) is essential to the success of students with unique learning needs. It is therefore expected that special education teachers and related service providers will have regular communication with the students' parents to encourage student participation and to inform parents of student progress toward the IEP goals.</p> <p>The district will continue to meet and communicate with parents through multiple means including, but not limited to phone, email, and virtual meetings. The district will accommodate parent requests for in-person meetings when they are allowed.</p>		
<p>The district reopening plan addresses collaboration between the committees on preschool special education (CPSE) and committees on special education (CSE) and program providers representing the variety of settings where students are served to ensure there is an understanding of the provision of services consistent with the recommendations on/individualized education programs/(IEPs), plans for monitoring and communicating student progress, and commitment to sharing resources.</p> <p>The Cherry Valley-Springfield school district is committed to working with representatives from all applicable school settings where the district's special needs students attend. The district recognizes that communication is critical to remaining informed regarding the nature and delivery of instruction for its students as well as a means to identify shared resources. Ongoing communication may be in the form of email communication, shared documents and meetings via video and/or teleconferencing options.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 3) SPED, 4</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan addresses collaboration between the committees on preschool special education (CPSE) and committees on special education (CSE) and program providers representing the variety of settings where students are served to ensure there is an understanding of the provision of services consistent with the recommendations on/individualized education programs/(IEPs), plans for monitoring and communicating student progress, and commitment to sharing resources.</p> <p>The Cherry Valley-Springfield school district is committed to working with representatives from all applicable school settings where the district's special needs students attend. The district recognizes that communication is critical to remaining informed regarding the nature and delivery of instruction for its students as well as a means to identify shared resources. Ongoing communication may be in the form of email communication, shared documents and meetings via video and/or teleconferencing options.</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 3) SPED, 4</p>
<p>The district reopening plan must ensure access to the necessary accommodations, modifications, supplementary aids and services, and technology (including assistive technology) to meet the unique disability related needs of students.</p> <p><b>IN-PERSON LEARNING</b> Students with disabilities who receive in-person learning will be provided all necessary accommodations, modifications, services, and technology in accordance with their IEP.</p> <p><b>REMOTE LEARNING</b> Students with disabilities receiving instruction via remote learning will, to the extent practicable, have all accommodations, modifications, services, and technology in accordance with their IEP. The district's special education teachers and related service providers will collaborate with their general education colleagues to provide support/accommodations/modifications etc. in remote learning environments</p>	<p>NYSED ASSURANCE</p>	<p>113 (Checkbox 4) SPED, 5</p>

## BILINGUAL EDUCATION & WORLD LANGUAGES

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan which reopens using in-person or hybrid instruction must complete the ELL identification process within 30 school days of the start of the school year for all students who enrolled during COVID19 school closures in 2019-20, as well as all students who enroll during summer of 2020 and during the first 20 school days of the 2020-21 school year. After this 20 day flexibility period, identification of ELLs must resume for all students within the required 10 school days of initial enrollment as required by Commissioner’s Regulations Part 154.</p> <p style="padding-left: 40px;">The Cherry Valley-Springfield school district recognizes that school closure has created particular difficulty for the district's most vulnerable students, including English Language Learners (ELLs). The district will screen any newly registered students through the ELL identification process and will secure any services necessary for students based upon this screening. Cherry Valley-Springfield Central School District assures that all of these provisions will be met for our ELL students.</p>	<p>NYSED ASSURANCE</p>	<p>122 (Checkbox 1) BEWL, 1</p>
<p>The district reopening plan must provide required instructional Units of Study to all ELLs based on their most recently measured English language proficiency level during in-person or hybrid instruction.</p> <p style="padding-left: 40px;">The district will continue to purchase ELL services from ONC BOCES and instructional units of study will be met regardless of the model of instruction. Currently, ONC BOCES provides English as a New Language services to the district's ELL students. Services are provided in any school setting in which the child attends whether it be in or out of district.</p>	<p>NYSED ASSURANCE</p>	<p>123 (Checkbox 1) BEWL, 2</p>

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must ensure the maintenance of regular communication with parents/guardians of ELLs to ensure that they are engaged in their children’s education during the reopening process, and provide all communications for parents/guardians of ELLs in their preferred language and mode of communication.</p> <p>During periods of school closure or during hybrid instruction models, it is expected that ENL teachers will remain actively engaged with students and parents on a regular basis to maintain student progress and to assess the social-emotional needs of these students. The ENL teacher must maintain a log of contacts with the student and parents that is to be shared with the Director of Special Education on a basis to be determined by both parties. The district will make every effort to communicate with the parent/guardian in their preferred language and mode of communication.</p>	<p>NYSED ASSURANCE</p>	<p>123 (Checkbox 3) BEWL, 3</p>



## TEACHER & PRINCIPAL EVALUATION

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must ensure that all teachers and principals are evaluated pursuant to the LEA's currently approved APPR plan (or, for charter schools, the school's charter), including any variance applications approved by the Department.</p> <p>The district will conduct all evaluations in accordance with our approved APPR plan. No variances will be sought at this time.</p>	NYSED ASSURANCE	131 (Checkbox 1) APPR, 1

## CERTIFICATION AND INCIDENTAL TEACHING

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan must ensure that all teachers hold valid and appropriate certificates for their teaching assignments except where otherwise allowable under the Commissioner’s regulations (e.g., incidental teaching) or Education Law.</p> <p style="padding-left: 40px;">The district will seek to fill all positions and teaching assignments to the extent practicable with individuals certificated in that area.</p> <p style="padding-left: 40px;">The district will take advantage where necessary the provisions in regulation that allow for teachers to teach up to 10 hours a week outside of their certification area as an incidental assignment should the need arise.</p>	<p>NYSED ASSURANCE</p>	<p>133 (Checkbox 1) CERT, 1</p>

## References/Guidance

ABBREVIATION USED	REFERENCE																																
ASSURANCE	<p>THE STATE EDUCATION DEPARTMENT REQUIRES THE DISTRICT TO ASSURE SPECIFIC ACTIONS, PLANS AND PROTOCOLS. THEY WILL BE REFERENCED BY THE CATEGORY (ABBREVIATED BELOW) AND THEIR SEQUENTIAL ORDER IN THE LIST</p> <table border="1" data-bbox="604 574 1898 932"> <thead> <tr> <th>CATEGORY</th> <th>ABBREVIATION</th> <th>CATEGORY</th> <th>ABBREVIATION</th> </tr> </thead> <tbody> <tr> <td>Communication/Family &amp; Community Engagement</td> <td>CFCE</td> <td>Attendance</td> <td>ATT</td> </tr> <tr> <td>Health &amp; Safety</td> <td>HS</td> <td>Technology</td> <td>TECH</td> </tr> <tr> <td>Facilities</td> <td>FAC</td> <td>Teaching</td> <td>TEACH</td> </tr> <tr> <td>Child Nutrition</td> <td>CN</td> <td>Special Education</td> <td>SPED</td> </tr> <tr> <td>Transportation</td> <td>TPORT</td> <td>Bilingual</td> <td>ELL</td> </tr> <tr> <td>Social Emotional Well-Being</td> <td>SEWB</td> <td>Evaluation</td> <td>APPR</td> </tr> <tr> <td>Schedules</td> <td>SCHS</td> <td>Certification</td> <td>CERT</td> </tr> </tbody> </table>	CATEGORY	ABBREVIATION	CATEGORY	ABBREVIATION	Communication/Family & Community Engagement	CFCE	Attendance	ATT	Health & Safety	HS	Technology	TECH	Facilities	FAC	Teaching	TEACH	Child Nutrition	CN	Special Education	SPED	Transportation	TPORT	Bilingual	ELL	Social Emotional Well-Being	SEWB	Evaluation	APPR	Schedules	SCHS	Certification	CERT
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Social Emotional Well-Being	SEWB	Evaluation	APPR																														
Schedules	SCHS	Certification	CERT																														
DOHIG	NY STATE DEPARTMENT OF HEALTH INTERIM GUIDANCE FOR IN-PERSON INSTRUCTION AT PRE-K TO GRADE 12 SCHOOLS DURING THE COVID19 PUBLIC HEALTH EMERGENCY																																
LOCAL	LOCAL DECISION																																
CVSCSC	CHERRY VALLEY-SPRINGFIELD CENTRAL SOCIAL CONTRACT																																
NYSIED	NY STATE EDUCATION DEPARTMENT – REOPENING GUIDANCE																																
NYSIEDFAQ-1	NY STATE EDUCATION DEPARTMENT – FREQUENTLY ASKED QUESTIONS 7-17-2020																																

# APPENDIX A

## HEALTH & SAFETY DOCUMENTS



# COVID-19 SIGNS OF ILLNESS PROTOCOL

## KNOW THE SIGNS OF COVID-19 ILLNESS

### People with these symptoms may have COVID-19:

Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea,

### Look for emergency warning signs for COVID-19:

If someone is showing any of these signs, seek emergency medical care immediately:

Trouble breathing

Persistent pain or pressure in the chest

New confusion

Inability to wake or stay awake

Bluish lips or face

## COVID-19 Screening Protocol- Visitors

STRATEGY	GUIDANCE	PAGE
Access to the interior of the school building will be limited to students, staff, service providers, and individuals with previously scheduled appointments.	DOHIG NYSED	5, “Screening” 20
Every visitor will be required to have their temperature checked before proceeding beyond the front vestibule.	DOHIG	18, “Health Screening & Temperature Checks”
If their temperature exceeds 100.0°F, they must immediately leave the school campus and may not return to campus until they have been cleared to do so by a medical professional.	DOHIG	19, “Positive Screen Protocols”
<p>Every visitor must attest to the following four questions:</p> <ul style="list-style-type: none"> <li>• Have you               <ul style="list-style-type: none"> <li>o experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days;</li> <li>o traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days;</li> <li>o knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19; and/or</li> <li>o tested positive through a diagnostic test for COVID-19 in the past 14 days?</li> </ul> </li> </ul>	DOHIG	19
If a visitor states “yes” to any question, they must immediately leave the school campus and may not return to campus until they have been cleared to do so by a medical professional.	DOHIG	19, “Positive Screen Protocols”
If a visitor states “no” to all four questions and their temperature is less than 100.0°F, they may enter the school.	LOCAL	
Visitors will be escorted by the person they are here to see.	LOCAL	
Parents/guardians will pick-up their child at the Intercom located outside the main entrance (vestibule). Main office secretary will document sign in/out.	LOCAL	

## COVID-19 HEALTH SCREENING QUESTIONNAIRE - VISITORS

<b>Date</b>	
<b>NAME (Printed Clearly)</b>	
<b>ADDRESS</b>	
<b>PHONE NUMBER</b>	(     )
<b>PRE-SCHEDULED MEETING WITH</b>	

### ATTESTATION BY VISITOR

In the past two weeks (14 days) have you experienced any symptoms of COVID-19 such as a temperature of greater than 100.0°F, cough, shortness of breath or difficulty breathing, extreme tiredness (fatigue), muscle or body aches, headache, loss of taste or smell, sore throat, stuffy or runny nose, nausea or vomiting, and/or diarrhea?	☐ Yes	☐ No
Have you traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days?	☐ Yes	☐ No
Have you knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19?	☐ Yes	☐ No
Have you tested positive through a diagnostic test for COVID-19 in the past 14 days?	☐ Yes	☐ No

<b>SIGNATURE</b>	
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### VERIFICATION BY STAFF REQUIRED

<b>Staff Member (Print/Sign)</b>	
<b>Attestation Questions</b>	☐ All “No”                      ☐ Any marked “Yes” – MAY NOT ENTER
<b>Temperature Check</b>	☐ Less than 100.0°F      ☐ Greater than 100.0°F – MAY NOT ENTER
<b>Time</b>	

## COVID-19 Screening Protocol - Staff

STRATEGY	GUIDANCE	PAGE
Every staff member will self-assess their temperature at home before leaving for work.	DOHIG	18, “Health Screening and Temperature Checks”
If their temperature is greater than 100.0°F, they may not come to work until they have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.	DOHIG	19, “Positive Screen Protocols”
<p>Prior to arrival at school, staff must attest to the following four questions by using an online survey:</p> <ul style="list-style-type: none"> <li>● Have you               <ul style="list-style-type: none"> <li>○ experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days;</li> <li>○ traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days;</li> <li>○ knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID19 or who has or had symptoms of COVID-19; and/or</li> <li>○ tested positive through a diagnostic test for COVID-19 in the past 14 days?</li> </ul> </li> </ul>	DOHIG	19
If a staff member states “yes” to any question, they should not report to school campus and may not return to work until they have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.	DOHIG LDOH	19, “Positive Screen Protocols”
If a staff member states “no” to all four questions, they may enter the building.	LOCAL	



## COVID-19 HEALTH SCREENING ONLINE QUESTIONNAIRE - STAFF

NAME	DATE	TIME

### TEMPERATURE SCREENING QUESTION

Do you have a temperature over 100°F today?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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### ATTESTATION

In the past two weeks (14 days) have you experienced any symptoms of COVID-19 such as a temperature of greater than 100.0°F, cough, shortness of breath or difficulty breathing, extreme tiredness (fatigue), muscle or body aches, headache, loss of taste or smell, sore throat, stuffy or runny nose, nausea or vomiting, and/or diarrhea?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you tested positive through a diagnostic test for COVID-19 in the past 14 days?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

<b>Electronic Signature</b>	
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**If you answered “Yes” to any of the above questions, you must immediately leave the school campus and may not return to work until you have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.**

## COVID-19 Screening Protocol - Students

STRATEGY	GUIDANCE	PAGE
<p>Parents/guardians will check on the health of their child(ren) on a daily basis before they are sent to school.</p>	CVSCS	
<p>Parents/guardians will assess their temperature at home before leaving for school.</p> <ul style="list-style-type: none"> <li>● If their temperature is greater than 100.0°F, they may not come to school until they have documentation from a health care provider evaluation, negative COVID19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.</li> </ul>	DOHIG	<p>5, “Screening”            18, “Health Screening and Temperature Checks”            19, “Positive Screen Protocols”</p>
<p>By sending their child to school (via school transportation or being dropped off), it will be assumed that the parent/guardian is attesting in the negative to each of the following questions. Their child(ren) has/have not:</p> <ul style="list-style-type: none"> <li>● experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 14 days;</li> <li>● traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days;</li> <li>● knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19; and/or</li> <li>● tested positive through a diagnostic test for COVID-19 in the past 14 days?</li> </ul> <p>If a parent/guardian responds “yes” to any question;</p> <ul style="list-style-type: none"> <li>● no member of the household may come to school;</li> <li>● they must notify the school nurse immediately, and</li> <li>● before returning to school, affected student(s) in the household must have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.</li> </ul>	DOHIG CVSCS	19, “Positive Screen Protocols”

# COVID-19 HEALTH SCREENING QUESTIONNAIRE - STUDENT

NAME	DATE	TIME

## TEMPERATURE SCREENING QUESTION

Did your parent/guardian evaluate your temperature before arriving at school?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If they answered “No” the student must have their temperature checked.

TEMPERATURE TAKEN BY	TEMPERATURE	TIME
	<input type="checkbox"/> Less than 100.0°F <input type="checkbox"/> Greater than 100.0°F – MAY NOT ENTER	

## ATTESTATION

In the past two weeks (14 days) have you experienced any symptoms of COVID-19 such as a temperature of greater than 100.0°F, cough, shortness of breath or difficulty breathing, extreme tiredness (fatigue), muscle or body aches, headache, loss of taste or smell, sore throat, stuffy or runny nose, nausea or vomiting, and/or diarrhea?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 14 days?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you knowingly been in close or proximate contact in the past 14 days with anyone who has tested positive through a diagnostic test for COVID-19 or who has or had symptoms of COVID-19?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you tested positive through a diagnostic test for COVID-19 in the past 14 days?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Questioned by	
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If the student answered “Yes” to any of the above questions, they must immediately be taken to the COVID-19 Isolation Room. Once there, please call the school nurse.

## COVID-19 Symptom Confirmation Protocol - Visitors

STRATEGY	GUIDANCE	PAGE
If an individual visiting the school has a temperature greater than 100.0°F or attests in the affirmative to any of the screening questions, they must leave the campus immediately and may not return until cleared by a medical professional.	DOHIG	19, “Positive Screen Protocols”

## COVID-19 Symptom Confirmation Protocol – Staff

STRATEGY	GUIDANCE	PAGE
<p><b>Symptom confirmation prior to coming to work:</b> The staff member may not come to work. They must contact their immediate supervisor stating they have “COVID-19 symptoms”</p>	CVSCS	
<p>The school nurse or an administrator will call the employee. The employee will be given information on health care and testing resources.</p>	DOHIG	20, Bullet 2 from top
<p>Before returning to work, the staff member must have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.</p>	DOHIG	20, Bullet 5 from top
STRATEGY	GUIDANCE	PAGE
<p><b>Symptom confirmation during the school day:</b> If a staff member develops symptoms of COVID19 during the school day, they must immediately report symptoms to the school nurse.</p>	DOHIG	20, Bullet 4 from top
<p><b>ISOLATION PROTOCOL:</b></p> <ul style="list-style-type: none"> <li>● The school nurse will assess if the staff member has symptoms consistent with COVID-19. The staff member’s temperature must be taken.</li> </ul>	DOHIG	20, Bullet 1 from top
<p>If the symptoms are consistent with COVID-19, the school nurse will notify administration and maintenance immediately.</p>	LOCAL	
<p>The staff member and all members of their household will be required to go home.</p>	DOHIG CVSCSD	20, Bullet 2 from top
<p>Cleaning protocols for the rooms the staff member had been in that day will commence immediately upon confirmation from the school nurse that the symptoms are consistent with COVID-19.</p>	LOCAL	
<p>Before returning to work, the staff member must have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.</p>	DOHIG	20, Bullet 5 from top

## COVID-19 Symptom Confirmation Protocol – Students

STRATEGY	GUIDANCE	PAGE
<p><b>Symptom confirmation prior to coming to school:</b></p> <ul style="list-style-type: none"> <li>● The parent/guardian will not send their child(ren) to school.</li> <li>● The parent/guardian will contact the school nurse of symptoms. The school nurse will provide directions for medical evaluation.</li> </ul>	CVSCS	
Before returning to school, the student(s) must have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.	DOHIG	20, Bullet 5 from top
STRATEGY	GUIDANCE	PAGE
<p><b>Symptom confirmation during the school day:</b></p> <p>Students in Grades PK-12 who exhibit COVID-19 like symptoms must notify a staff member. Students should be sent to the school nurse for assessment.</p>	DOHIG	20, Bullet 4 from top
<p><b>ISOLATION PROTOCOL:</b></p> <ul style="list-style-type: none"> <li>● The student will be immediately separated from other students.</li> <li>● The school nurse will assess if the student has symptoms consistent with COVID-19.</li> </ul>	DOHIG	20, Bullet 1 from top
If the symptoms are consistent with COVID-19, the school nurse will notify the administration and maintenance immediately.	LOCAL	
The student and all members of their household will be required to be picked up by the parent/guardian. Siblings will be assessed by the school nurse prior to dismissal to parent/guardian. The parent/guardian will be given information on health care and testing resources.	DOHIG	20, Bullet 2 from top
Cleaning protocols for the rooms the student had been in that day will commence immediately upon confirmation from the school nurse that the symptoms are consistent with COVID-19.	LOCAL	
Before returning to school, the student(s) must have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.	DOHIG	

## HAND AND RESPIRATORY HYGIENE PROTOCOL

STRATEGY – HAND HYGIENE	GUIDANCE	PAGE(S)
Healthy handwashing hygiene practices will be taught and re-taught to both students and staff through the use of videos. These videos will be uploaded to the district’s website and social media. The content for the videos is based on the CDC guidance for best practices in hand washing: <a href="https://www.cdc.gov/handwashing/videos.html">https://www.cdc.gov/handwashing/videos.html</a> Live links to these videos will be added to this protocol and the plan as soon as they are available in early August.	NYSED	18, Checkbox 7, 26
Teachers in grades PK-6 will schedule time for hand hygiene throughout the day.	NYSED	26
Students in grades 7-12 will be reminded to perform hygiene after all meals and use of bathrooms.	NYSED	26
Hand sanitizer will be made available in all classrooms, near high touch surfaces for use when soap and water are not available.	NYSED	26
STRATEGY – RESPIRATORY HYGIENE	GUIDANCE	PAGE(S)
Students and staff will cover their mouths or noses with a tissue when coughing or sneezing and dispose of the tissue appropriately.	NYSED	26
If no tissue is available, the inside of the elbow (or shirtsleeve) will be used to cover the mouth or nose instead of using the hands.	NYSED	26
Students and staff will perform hand hygiene after sneezing, coughing and handling dirty tissues or other soiled material.	NYSED	26

## SOCIAL DISTANCING PROTOCOLS/DECISIONS

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has a written protocol to ensure all persons in school buildings keep a social distance of at least 6 feet whenever possible. Twelve feet in all directions will be maintained between individuals while participating in activities that require projecting the voice (e.g., singing), playing a wind instrument, or aerobic activity.</p>	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 8), 28-30 HS, 11</p>
<p><b>Morning Arrival</b>---No students will be allowed in the building until 7:30.</p> <ul style="list-style-type: none"> <li>● <b>Those being dropped off:</b> <ul style="list-style-type: none"> <li>○ Grades PK-: Enter through the PK entrance and go directly to their classrooms</li> <li>○ Grades 5-6: Enter through the band room entrance and go directly to their enter through the band room entrance and go directly to their classrooms.</li> <li>○ Grades 7-8: Enter through the district office entrance and go directly to their lockers, and then to their first period class.</li> <li>○ Grades 9-12: Enter through the main office entrance and go directly to their lockers, and then to their first period class.</li> </ul> </li> <li>● <b>Those riding the bus will be released one bus at a time at 7:40.</b> <ul style="list-style-type: none"> <li>○ Grades PK-: Enter through the PK entrance and go directly to their classrooms</li> <li>○ Grades 5-6: Enter through the band room entrance and go directly to their enter through the band room entrance and go directly to their classrooms.</li> <li>○ Grades 7-8: Enter through the district office entrance and go directly to their lockers, and then to their first period class.</li> <li>○ Grades 9-12: Enter through the main office entrance and go directly to their lockers, and then to their first period class.</li> </ul> </li> </ul>	<p>NYSED</p>	<p>29, 30</p>



STRATEGY	GUIDANCE	PAGE(S)
<p>Enrollments in grades K-6 will be monitored and adjusted to remain below 15.</p> <ul style="list-style-type: none"> <li>Added a third classroom to each grade level so classes will have the ability to social distance, with the exception of fifth grade (using larger classrooms).</li> </ul>	LOCAL	
<p>Enrollments in grades 7-12 classes will be monitored and adjusted over the summer to accommodate no more than 15 students in a class. Where that is not possible, classes will be moved to larger rooms to accommodate social distancing.</p>	LOCAL	
<p>PK enrollment at present time is 16 students. Two classrooms will be provided to enable social distancing.</p>	LOCAL	
<p><b>LUNCHES</b></p> <ul style="list-style-type: none"> <li>Grades PK-6: Lunch will be served in the cafeteria. The number of tables will be decreased and students will only be able to sit at marked seats which will be socially distanced. The maximum number of grade levels being served lunch will be reduced to 2.</li> <li>Grades 7-12: Lunches will be served in the cafeteria and students will eat their lunches in the gym at desks that are socially distanced. The maximum number of students having lunch at one time will be reduced to 70.</li> <li></li> </ul>	NYSED	29
<p><b>RECESS</b></p> <p>In grades PK-5, recess will be at the direction of the classroom teacher and will be scheduled at the teacher's discretion to maximize opportunities for students to socially distance and take face covering breaks.</p>	LOCAL	
<p>Each classroom, office space, elevator, and bathroom will have the maximum occupancy posted on the door to accommodate 6ft social distancing.</p>	LOCAL	
<p>Students transitioning between classes shall, to the extent practicable, remain socially distanced.</p>	LOCAL	
<p><b>Music Classes</b></p> <ul style="list-style-type: none"> <li>Singing/playing instruments in music classes will be phased in when appropriate.</li> <li>Social distancing will be required at a spacing of 12 feet unless face coverings are worn.</li> <li>Teachers are encouraged to use the outdoors or Auditorium to hold classes.</li> </ul>	DOHIG NYSED	10, Bullet 9 30, Bullet 4

<b>Physical Education Classes</b> <ul style="list-style-type: none"> <li>• Social distancing will be required at a spacing of 12 feet if there are aerobic activities.</li> </ul>	DOHIG NYSED	10, Bullet 9 30, Bullet 4
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STRATEGY	GUIDANCE	PAGE(S)
All large gathering events are cancelled until at least January, 2021. This includes, but is not limited to, the following: <ul style="list-style-type: none"> <li>• Open House (September)</li> <li>• Fall Play (November)</li> <li>• Winter Concerts (December)</li> <li>• Principal Assemblies (September – December)</li> <li>• All faculty and CVSTA meetings will be held virtually within the building.</li> </ul>	NYSED	30, Bullet 5
All field trips are suspended until at least January, 2021.	NYSED	30, Bullet 5
<b>Afterschool Programming</b> <ul style="list-style-type: none"> <li>• After school program is suspended until at least January, 2021 due to concerns with cohort mixing.</li> <li>• After school detention, library, study hall or staying with a teacher is suspended until at least January, 2021 due to concerns with cohort mixing.</li> <li>•</li> </ul>	NYSED	30
<b>Athletics:</b> Decisions regarding athletic practices and games will be in alignment with the NY State Public High School Athletic Association (NYSPHSAA) guidance unless local conditions require more aggressive measures to be taken.	LOCAL	

## VULNERABLE/HIGH-RISK GROUP PROTOCOL

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has written protocol detailing how the district will provide accommodations to all students and staff who are at high risk or live with a person at high risk. Each student and employee can choose to work or learn remotely.</p> <p>High-risk groups include:</p> <ul style="list-style-type: none"> <li>● Individuals 65 or older;</li> <li>● Pregnant individuals</li> <li>● Individuals with underlying health conditions including, but not limited to:               <ul style="list-style-type: none"> <li>○ chronic lung disease or moderate to severe asthma</li> <li>○ serious heart conditions</li> <li>○ immunocompromised</li> <li>○ severe obesity (body mass index [BMI] of 30 or higher)</li> <li>○ diabetes</li> <li>○ chronic kidney disease undergoing dialysis</li> <li>○ liver disease o sickle cell anemia</li> <li>○ children who are medically complex, who have neurologic, genetic, metabolic conditions, or who have congenital heart disease are at higher risk for severe illness from COVID-19 than other children.</li> </ul> </li> </ul>	<p>NYSED ASSURANCE</p>	<p>18 (Checkbox 9), 30-31 HS, 12</p>

## FACE COVERING PROTOCOL

STRATEGY	GUIDANCE	PAGE(S)
The district reopening plan has a written protocol requiring all employees, adult visitors, and students to wear a cloth face covering whenever social distancing cannot be maintained.	NYSED ASSURANCE	18 (Checkbox 10), 36 HS, 13
The district will only accept medical exemptions from qualified health professionals who have indicated the contraindication prohibiting the use of a face covering. The exemption request will be reviewed by the school's medical doctor.	LOCAL	
STRATEGY - STUDENTS	GUIDANCE	PAGE(S)
<p>All students <b>MUST</b> wear face mask at all times with the following exceptions:</p> <ul style="list-style-type: none"> <li>● If they have a written, medical exemption on file with the school, and approved by the school medical director.</li> <li>● Under the direction of a staff member who has determined that appropriate social distancing can be maintained.</li> <li>● When they are seated to have lunch in a seat/desk that is appropriately social distanced.</li> </ul>	NYSED	36
Parents will provide two (2), face coverings for their child with their name on it.	LOCAL	
If a child does not have a face covering to board a bus or when they arrive at school by self-transport, a non-surgical face mask will be given to them (unless they have a medical exemption).	LOCAL	
Staff members will schedule breaks for students throughout the day so that they can remove their face coverings when it is safe to do so, but if and only if social distancing can be maintained.	NYSED	36

<b>STRATEGY – STAFF AND VISITORS</b>	<b>GUIDANCE</b>	<b>PAGE(S)</b>
All staff and visitors <b>MUST</b> wear face coverings at all times: <ul style="list-style-type: none"> <li>• Whenever they are within 6 feet of someone;</li> <li>• In hallways;</li> <li>• In restrooms; and</li> <li>• In other congregate settings, including break rooms (excepted when seated for lunch).</li> </ul>	NYSED	36
In addition, face shields will be provided to all CVS employees, and may be used when deemed necessary.	LOCAL	
The district will provide face coverings for staff upon their request.	NYSED	36
The district will provide face shields for staff.	LOCAL	
If a staff member or visitor does not have a face covering when they arrive at school, a non-surgical face mask will be given to them (unless they have a medical exemption).	LOCAL	
<b>STRATEGY – SCHOOL NURSE</b>	<b>GUIDANCE</b>	<b>PAGE(S)</b>
The district will provide enhanced PPE for the school nurse including face shields, N95 masks or surgical masks, goggles, and disposable gowns.	NYSED	32

## RETURN TO SCHOOL AFTER COVID POSITIVE PROTOCOL

STRATEGY	GUIDANCE	PAGE(S)
Before returning to school, the individual must have documentation from a health care provider evaluation, negative COVID-19 testing, and symptom resolution, or if COVID-19 positive, release from isolation.	DOHIG	20, Bullet 5 from top
Return to school will be coordinated between the local health department and the school nurse.	NYSED ASSURANCE	19 (Checkbox 2), 40-41 HS, 16

## CLEANING AND DISINFECTING PROTOCOL

STRATEGY	GUIDANCE	PAGE(S)
<p>The district reopening plan has a written protocol to clean and disinfect schools following CDC guidance.</p>	<p>NYSED ASSURANCE</p>	<p>19 (Checkbox 3), 42-44 HS, 17</p>
<p><b>SCHOOL BUSES</b></p> <p>Bus drivers will clean high-touch surfaces on the bus after each run with wipes and/or cloths and detergents provided by the district.</p> <p>The bus mechanic will disinfect each bus twice a day using a disinfectant spray.</p>	<p>LOCAL</p>	
<p><b>CLASSROOMS</b></p> <p>A schedule will be developed for custodial staff to clean chairs, desks, and other high-touch surfaces throughout the day when classrooms do not have students in them.</p> <p>Teachers will be provided disinfectant spray that they can use at their discretion to clean surfaces within their classroom during class periods when custodial staff cannot get to their rooms.</p> <p>Disinfectants will be used each evening in each classroom.</p>	<p>LOCAL</p> <p>DOHIG</p> <p>LOCAL</p>	<p>“Cleaning &amp; Disinfection”, Bullet 3</p>
<p><b>OFFICES</b></p> <p>All offices will be cleaned once a day by the custodial staff.</p> <p>Staff will be provided disinfectant spray that they can use at their discretion to clean surfaces.</p> <p>The disinfectant spray will be used each evening in each office.</p>	<p>LOCAL</p>	

STRATEGY	GUIDANCE	PAGE(S)
<p><b>BATHROOMS</b></p> <p><b>Common Area Bathrooms:</b> The common area bathrooms will have all high-touch surfaces cleaned throughout the day.</p> <p><b>PK-1 Shared Classroom Bathrooms:</b> These bathrooms will be for the use of only those students in the shared classrooms. The bathrooms will be cleaned at the end of the day.</p> <p><b>Shared Staff Bathrooms:</b> These bathrooms will be cleaned daily, and disinfectant spray will be made available in each.</p>	LOCAL	
<p><b>CAFETERIA</b></p> <p><b>Tables</b> The maintenance staff and lunch monitors will clean all tables and desks in between lunch periods with a detergent and clothes. The tables and desks will be disinfected again at the end of each day.</p> <p><b>Keypad</b> The keypad for registering counts of meals will not be in operation and staff will use paper copies of student enrollment to track student meals.</p> <p><b>Trays &amp; Utensils</b> The cafeteria staff will continue to follow all Department of Health guidelines for maintaining clean trays and utensils.</p>	LOCAL	



STRATEGY	GUIDANCE	PAGE(S)
<p data-bbox="138 201 531 228"><b>HIGH TOUCH SURFACES</b></p> <p data-bbox="235 277 579 305"><b>Classroom Door Handles</b> To the extent practicable classroom doors will be kept ajar throughout the school day to minimize the number of surfaces touched. Custodial staff will clean these surfaces throughout the day.</p> <p data-bbox="235 467 453 495"><b>Entrance Doors</b> The entrance doors will be held open by staff to allow students to enter the building upon arrival without having to touch the surfaces. The custodial staff will clean the handles after all students have entered the building, and then throughout the day.</p> <p data-bbox="235 657 506 685"><b>Drinking Fountains</b> The district is in the process of converting all drinking fountains to bottle-filling stations. Students are encouraged to bring water bottles to fill. The district will shut down any fountain that has not been converted. The custodial staff will clean the push buttons daily.</p> <p data-bbox="235 847 470 875"><b>Elevator Buttons</b> The elevator buttons will be cleaned throughout the day.</p>	<p data-bbox="1455 201 1570 228">LOCAL</p>	

## SAFETY DRILL MODIFICATION PROTOCOL

STRATEGY	GUIDANCE	PAGE(S)
The district reopening plan has a written protocol to conduct required school safety drills with modifications ensuring social distancing between persons.	NYSED ASSURANCE	19 (Checkbox 4), 45-47 HS, 18
Students will be instructed that if it was an actual emergency that required evacuation or lockdown, the most imminent concern is to get to safety; maintaining social distancing in an actual emergency that requires evacuation or lockdown may not be possible and should not be the first priority.	NYSED	45
<p><b>FIRE DRILLS</b></p> <p>The principal will be responsible for scheduling fire drills and ensuring that all students participate over the course of one day.</p> <p>Modifications to the standard operating procedures may include, but are not limited to:</p> <ul style="list-style-type: none"> <li>● Conducting drills on a staggered schedule</li> <li>● Conducting drills by wing of the building.</li> <li>● Conducting drills by grade levels.</li> </ul>	NYSED	45
<p><b>LOCKDOWN DRILLS</b></p> <p>The principal will be responsible for scheduling lockdown drills.</p> <p>Lockdowns will be conducted without “hiding”/ “sheltering” but provide an overview of how to shelter or hide in the classroom.</p>	NYSED	46

# **Mandatory Assurances**

## Mandatory Assurances

COMMUNICATION/FAMILY & COMMUNITY ENGAGEMENT		
ASSURANCE	PAGE	NOTES
1. The school and/or district engaged with school stakeholders and community members (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health departments, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups) when developing reopening plans. Plans for reopening should identify the groups of people involved and engaged throughout the planning process	6	
2. The school and/or district developed a communications plan for students, parents or legal guardians of students, staff, and visitors that includes applicable instructions, training, signage, and a consistent means to provide individuals with information. Responsible Parties may consider developing webpages, text and email groups, and/or social media groups or posts.	6-7	
3. The school and/or district will ensure all students are taught or trained how to follow new COVID19 protocols safely and correctly, including but not limited to hand hygiene, proper face covering wearing, social distancing, and respiratory hygiene.	7	
4. The school and/or district will encourage all students, faculty, staff, and visitors through verbal and written communication (e.g., signage) to adhere to CDC and DOH guidance regarding the use of PPE, specifically acceptable face coverings, when a social distance cannot be maintained.	7	
5. The school and/or district will provide communications in the language(s) spoken at home among families and throughout the school community. Written plans must be accessible to those with visual and/or hearing impairments.	7	

## Mandatory Assurances

<b>HEALTH AND SAFETY</b>		
<b>ASSURANCE</b>	<b>PAGE</b>	<b>NOTES</b>
1. Each school and/or district reopening plan must review and consider the number of students and staff allowed to return in person. These factors should be considered when determining resumption of in person instruction: (1) Ability to maintain appropriate social distancing or face coverings; (2) PPE and face covering availability; (3) Availability of safe transportation; and (4) Local hospital capacity – consult your local department of health.	8	
2. Each school and/or district reopening plan must engage with school stakeholders and community members (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health departments, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups)in developing their reopening plan and identify those that participated in the reopening plans.	9	
3. Each school and/or district reopening plan must include a communications plan for students, parents/guardians, staff, and visitors that includes applicable instructions, training, signage, and a consistent means to provide individuals with information.	9	
4. Each school and/or district reopening plan has a written protocol developed in collaboration with the district or school’s director of school health services to instruct staff to observe for signs of illness in students and staff and requires symptomatic persons to be sent to the school nurse or other designated personnel.	10	COVID-19 Signs Of Illness Protocol
5. Each school and/or district reopening plan has a written protocol for daily temperature screenings of all students and staff, along with a daily screening questionnaire for faculty and staff and periodic use of the questionnaire for students.	11	Screening Protocol – Visitors, Staff, Students
6. Each school and/or district reopening plan requires that ill students and staff be assessed by the school nurse (registered professional nurse, RN) or medical director and that if a school nurse or medical director is not available, ill students and staff will be sent home for follow up with a healthcare provider.	11	

7. Each school and/or district reopening plan has written protocol requiring students or staff with a temperature, signs of illness, and/or a positive response to the questionnaire to be sent directly to a dedicated isolation area where students are supervised, prior to being picked up or otherwise sent home.	11	COVID-19 Symptom Confirmation Protocol – Visitors, Staff, Students
8. Each school and/or district reopening plan has written protocol to address visitors, guests, contractors, and vendors to the school which includes health screening.	11	COVID-19 Health Screening Questionnaires – Visitors, Staff, Students
9. Each school and/or district reopening plan has a written protocol to instruct parents/guardians to observe for signs of illness in their child that require staying home from school.	11	Screening Protocol - Students
10. Each school and/or district reopening plan has written protocol and appropriate signage to instruct staff and students in correct hand and respiratory hygiene.	11	Hand and Respiratory Hygiene Protocol
11. Each school and/or district reopening plan has written protocol to ensure all persons in school buildings keep social distance of at least 6 feet whenever possible.	12	Social Distancing Protocols/Decisions
12. Each school and/or district reopening plan has written protocol detailing how the district/school will provide accommodations to all students and staff who are at high risk or live with a person at high risk.	12	Vulnerable/High Risk Group Protocol
13. Each school and/or district reopening plan has written protocol requiring all employees, adult visitors, and students to wear a cloth face covering whenever social distancing cannot be maintained.	12	Face Covering Protocol
14. Each school and/or district reopening plan has plan for obtaining and maintaining adequate supplies of cloth face coverings for school staff, students who forget their masks, and PPE for use by school health professionals.	12	4000 non-surgical masks on-hand PPE equipment on order.
15. Each school and/or district reopening plan has written protocol for actions to be taken if there is a confirmed case of COVID-19 in the school.	13	

16. Each school and/or district reopening plan has written protocol that complies with DOH and CDC guidance for the return to school of students and staff following a positive screen for COVID-19 symptoms, illness or diagnosis of confirmed case of COVID-19 or following quarantine due to contact with a confirmed case of COVID-19. Return to school will be coordinated with the local health department.	13	
17. Each school and/or district reopening plan has written protocol to clean and disinfect schools following CDC guidance.	13	CLEANING AND DISINFECTING PROTOCOL
18. Each school and/or district reopening plan has written protocol to conduct required school safety drills with modifications ensuring social distancing between persons.	14	SAFETY DRILL MODIFICATION PROTOCOL
19. Each school and/or district reopening plan has a written plan for district/school run before and aftercare programs (or, for charter schools, as required by the school’s charter).	14	
20. Each school and/or district reopening plan designates a COVID19 safety coordinator (administrator) whose responsibilities include continuous compliance with all aspects of the school’s reopening plan, as well as any phased-in reopening activities necessary to allow for operational issues to be resolved before activities return to normal or “new normal” levels.	14	

## Mandatory Assurances

FACILITIES		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan which include changes or additions to facilities must comply with the requirements of the 2020 New York State Uniform Fire Prevention and Building Code (BC) and the State Energy Conservation Code and submit all changes to OFP.	15	No changes anticipated.
2. Each school and/or district reopening plan must ensure compliance with the 2020 Building Condition Survey and Visual Inspection, where applicable.	15	Inspection will be completed in compliance.
3. Each school and/or district reopening plan must provide provisions to conduct the Lead-In-Water Testing as required by NYS DOH regulation 67-4.	15	Will conduct the testing through BOCES.
4. Each school and/or district reopening plan must ensure all existing and new Alcohol-based Hand-Rub Dispensers which are installed in any locations are in accordance with FCNYS 2020 Section 5705.5.	15	All hand sanitizers will meet fire and code requirements.
5. Each school and/or district reopening plan which includes the installation of dividers in classrooms, libraries, cafeterias, auditoriums, gymnasiums, doors, and other points of congregation will ensure the submission of detailed floor plans to OFP for review.	16	No dividers planned to be installed
6. Each school and/or district reopening plan must ensure that all new building construction and temporary quarter projects will be submitted to OFP for a full code review.	16	No new construction will be done for COVID-19
7. Each school and/or district reopening plan which include new facilities for leasing must provide a plan to consult with OFP for a preliminary evaluation	16	No new facilities to be leased.
8. Each school and/or district reopening plan which includes the temporary or permanent use of Tents must provide plans adhering to the BCNYS.	16	No tents plan to be used.
9. Each school and/or district reopening plan must ensure that the existing or altered number of toilet and sink fixtures meet the minimum standards of the BCNYS.	16	No alterations.



10. Each school and/or district reopening plan must ensure that each building provides one drinking fountain per one hundred occupants or provide a written plan for a reasonable alternate source of drinking water	17	There are currently 9 drinking fountains for 1000 occupants.
11. Each school and/or district reopening plan must provide written plans on how to maintain adequate, code required ventilation (natural or mechanical) as designed.	17	MERV-13 filters have been ordered.
12. Each school and/or district reopening plan must ensure that all project submissions only dedicated to “COVID19 Reopening” will be labeled as such.	17	Not applicable.
13. Each school and/or district reopening plan which include the use of plastic separators must comply with the 2020 BCNYS Section 2606.	17	No plastic separators planned at this time.

## Mandatory Assurances

<b>CHILD NUTRITION</b>		
<b>ASSURANCE</b>	<b>PAGE</b>	
1. Each school and/or district reopening plan must provide all students enrolled in the SFA with access to school meals each school day. This must include students in attendance at school and students learning remotely.	18	All students will be served as required.
2. Each school and/or district reopening plan must address all applicable health and safety guidelines.	18	Will meet all federal and state guidelines.
3. Each school and/or district reopening plan include measures to protect students with food allergies if providing meals in spaces outside the cafeteria.	18	Cafeteria: Table marked. Gym: Desks/tables marked.
4. Each school and/or district reopening plan must include protocols and procedures for how students will perform hand hygiene before and after eating, how appropriate hand hygiene will be promoted, and how sharing of food and beverages will be discouraged.	19	
5. Each school and/or district reopening plan must include protocols and procedures that require cleaning and disinfection prior to the next group of students arriving for meals, if served in the same common area.	19	Tables and desks will be cleaned by staff in between lunch periods.
6. Each school and/or district reopening plan must ensure compliance with Child Nutrition Program requirements (if the school is its own SFA – for charter schools that are part of a district’s SFA, the plan must ensure communication with the district regarding food serve requirements).	19	
7. Each school and/or district reopening plan must include protocols that describe communication with families through multiple means in the languages spoken by families.	20	
8. Each school and/or district reopening plan must require that students must social distance (six feet separation) while consuming meals in school unless a physical barrier is provided.	20	

## Mandatory Assurances

<b>TRANSPORTATION</b>		
<b>ASSURANCE</b>	<b>PAGE</b>	
1. Each school and/or district reopening plan must ensure all buses (conforming and non-conforming to Federal Motor Carrier Safety Standards, as well as type A, C or D) which are used every day by districts and contract carriers will be cleaned/disinfected once a day.	21	
2. Each school and/or district reopening plan ensures high contact spots must be wiped down after each a.m. and p.m. run depending upon the disinfection/cleaning schedule.	21	
3. Each school and/or district reopening plan must ensure school buses shall not be equipped with hand sanitizer due to its combustible composition and potential liability to the carrier or district.	21	
4. Each school and/or district reopening plan must ensure that school bus drivers, monitors and attendants must not carry personal bottles of hand sanitizer with them on school buses.	21	
5. Each school and/or district reopening plan will require that school bus drivers, monitors, attendants and mechanics must wear a face covering along with optional face shield.	21	
6. Each school and/or district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of personal protective equipment and the signs and symptoms of COVID19.	21	
7. Each school and/or district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of social distancing.	22	
8. Each school and/or district reopening plan requires that transportation departments/carriers will need to provide Personal Protective Equipment such as masks and gloves for drivers, monitors and attendants in buses.	22	

9. Each school and/or district reopening plan ensures hand sanitizer will be provided for all staff in their transportation locations such as dispatch offices, employee lunch/break rooms and/or bus garages.	22	
10. Each school and/or district reopening plan requires that drivers, monitors and attendants who must have direct physical contact with a child must wear gloves.	22	
11. Each school and/or district reopening plan requires that school bus drivers, monitors, attendants and mechanics shall perform a self-health assessment for symptoms of COVID 19 before arriving to work.	22	
12. Each school and/or district reopening plan requires that students must wear a mask on a school bus if they are physically able.	23	
13. Each school and/or district reopening plan ensures that students who do not have a mask will NOT be denied transportation.	23	
14. Each school and/or district reopening plan requires that students who do not have masks must be provided one by the district.	23	
15. Each school and/or district reopening plan ensures that students with a disability which would prevent them from wearing a mask will not be forced to do so or denied transportation.	23	
16. Each school and/or district reopening plan requires students will be trained and provided periodic reminders on the proper use of personal protective equipment and the signs and symptoms of COVID-19.	23	
17. Each school and/or district reopening plan requires that students will be trained and provided periodic reminders on the proper use of social distancing.	23	
18. Each school and/or district reopening plan requires that if the school district is in session remotely or otherwise, pupil transportation must be provided to nonpublic, parochial, private, charter schools or students whose Individualized Education Program have placed them out of district whose schools are meeting in conducting in-person session education when/if the district is not.	24	

## Mandatory Assurances

<b>SOCIAL-EMOTIONAL WELL-BEING</b>		
<b>ASSURANCE</b>	<b>PAGE</b>	<b>NOTES</b>
1. Each school and district ensures that district-wide and building-level comprehensive developmental school counseling program plans, developed under the direction of certified school counselor(s), are reviewed and updated to meet current needs.	25	
2. Each school and/or district establishes an advisory council, shared decision-making, school climate team, or other collaborative working group comprised of families, students, members of the board of education, or school's board, school building and/or district/charter leaders, community-based service providers, teachers, certified school counselors, and other pupil personnel service providers including school social workers and/or school psychologists, to inform the comprehensive developmental school counseling program plan.	25	
3. Each school and/or district reopening plan addresses how the school/district will provide resources and referrals to address mental health, behavioral, and emotional support services and programs.	25	
4. Each school and/or district reopening plan addresses professional development opportunities for faculty and staff on how to talk with and support students during and after the ongoing COVID19 public health emergency, as well as provide supports for developing coping and resilience skills for students, faculty, and staff.	25	

## Mandatory Assurances

SCHOOL SCHEDULES		
ASSURANCE	PAGE	NOTES
1. Each school and/or district reopening plan describes the school schedule planned for implementation at the beginning of the 2020-21 school year and to the extent practicable any contingent scheduling models it may consider if the situation warrants.	26-27	

## Mandatory Assurances

<b>ATTENDANCE AND CHRONIC ABSENTEEISM</b>		
<b>ASSURANCE</b>	<b>PAGE</b>	<b>NOTES</b>
1. Each school and/or district reopening plan must describe a mechanism to collect and report daily teacher student engagement or attendance while in a remote or hybrid schedule.	28-29	

## Mandatory Assurances

<b>TECHNOLOGY AND CONNECTIVITY</b>		
<b>ASSURANCE</b>	<b>PAGE</b>	<b>NOTES</b>
1. Each school and/or district reopening plan must include information on how the school/district will have knowledge of the level of access to devices and high-speed internet all students and teachers have in their places of residence.	30	
2. Each school and/or district reopening plan must include information on how the school or district, to the extent practicable, will address the need to provide devices and internet access to students and teachers who currently do not have sufficient access.	30-31	
3. Each school and/or district reopening plan must include information on how the school or district will provide multiple ways for students to participate in learning and demonstrate mastery of Learning Standards in remote or blended models, especially if all students do not yet have sufficient access to devices and/or high-speed internet.	31	



## Mandatory Assurances

<b>TEACHING AND LEARNING</b>		
<b>ASSURANCE</b>	<b>PAGE</b>	<b>NOTES</b>
1. Each school and/or district reopening plan includes a continuity of learning plan for the 2020-2021 school year. Such a plan must prepare for in-person, remote, and hybrid models of instruction.	32	Plan will be finalized by 8/26/20.
2. Each school and/or district reopening plan includes an educational program that is aligned to the New York State Learning Standards (or, for charter schools, the standards set forth in the school's charter) regardless if instruction is delivered in-person, remotely or in a hybrid model.	32	
3. Each school and/or district reopening plan provides for a program that includes regular substantive interaction between teachers and students whether delivered in- person, remotely or through a hybrid model of instruction	32	
4. Equity must be at the heart of all school instructional decisions. All instruction should be developed so that whether delivered in-person, remotely, or through a hybrid model due to a local or state school closure, there are/clear/opportunities for instruction that/are/accessible to all students./Such opportunities must be/aligned with State standards (or, for charter schools, the standards set forth in the school's charter) and include routine scheduled times for students to/interact and seek feedback and support/from their teachers.	33	
5. Schools must create a clear communication plan for how students and their families/caregivers can contact the school and teachers with questions about their instruction and/or technology. This information needs to be accessible to all, available in multiple languages based on district or charter school need, widely disseminated, and include clear and multiple ways for students and families to contact schools and teachers (e.g., email, online platform, and/or by phone).	33	

<p>6. Districts that contract with eligible agencies, including CBOs, to provide Prekindergarten programs must attest that they have measures in place to ensure eligible agencies with whom they contract will follow health and safety guidelines outlined in NYSED guidance and required by the New York State Department of Health. The district must also ensure their eligible agencies have a Continuity of Learning plan that addresses in-person, remote, and hybrid models of instruction.</p>	<p>34</p>	<p>Not applicable to CVSCS.</p>
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## Mandatory Assurances

<b>SPECIAL EDUCATION</b>		
<b>ASSURANCE</b>	<b>PAGE</b>	<b>NOTES</b>
1. Each school and/or district reopening plan, whether services are provided in-person, remote, and/or through a hybrid model, addresses the provision of free appropriate public education (FAPE) consistent with the need to protect the health and safety of students with disabilities and those providing special education and services.	35	Health & Safety Documents - Appendix A
2. Each school and/or district reopening plan addresses how it will document the programs and services offered and provided to students with disabilities as well as communications with parents.	35	
3. Each school and/or district reopening plan addresses meaningful parent engagement in the parent's preferred language or mode of communication regarding the provision of services to his/her child to meet the requirements of the IDEA.	35-36	
4. Each school and/or district reopening plan addresses collaboration between the committees on preschool special education (CPSE) and committees on special education (CSE) and program providers representing the variety of settings where students are served to ensure there is an understanding of the provision of services consistent with the recommendations on/individualized education programs/(IEPs), plans for monitoring and communicating student progress, and commitment to sharing resources.	36	
5. Each school and/or district reopening plan must ensure access to the necessary accommodations, modifications, supplementary aids and services, and technology (including assistive technology) to meet the unique disability related needs of students.	37	

## Mandatory Assurances

<b>BILINGUAL EDUCATION AND WORLD LANGUAGES</b>		
<b>ASSURANCE</b>	<b>PAGE</b>	<b>NOTES</b>
1. Each qualifying school and/or district reopening plan which reopens using in-person or hybrid instruction must complete the ELL identification process within 30 school days of the start of the school year for all students who enrolled during COVID19 school closures in 2019-20, as well as all students who enroll during summer of 2020 and during the first 20 school days of the 2020-21 school year. After this 20 day flexibility period, identification of ELLs must resume for all students within required 10 school days of initial enrollment as required by Commissioner’s Regulations Part 154.	38	
2. Each school and/or district reopening plan must provide required instructional Units of Study (or, for charter schools, the applicable program outlined in the school’s charter) to all ELLs based on their most recently measured English language proficiency level during in-person or hybrid instruction.	38	
3. Each school and/or district reopening plan must ensure the maintenance of regular communication with parents/guardians of ELLs to ensure that they are engaged in their children’s education during the reopening process, and provide all communications for parents/guardians of ELLs in their preferred language and mode of communication.	39	

## Mandatory Assurances

<b>TEACHER AND PRINCIPAL EVALUATION SYSTEM</b>		
<b>ASSURANCE</b>	<b>PAGE</b>	<b>NOTES</b>
1. Each school and/or district reopening plan must ensure that all teachers and principals are evaluated pursuant to the LEA's currently approved APPR plan (or, for charter schools, the school's charter), including any variance applications approved by the Department.	40	

## Mandatory Assurances

<b>CERTIFICATION, INCIDENTAL TEACHING, AND SUBSTITUTE TEACHING</b>		
<b>ASSURANCE</b>	<b>PAGE</b>	<b>NOTES</b>
1. Each school and/or district reopening plan must ensure that all teachers hold valid and appropriate certificates for their teaching assignments except where otherwise allowable under the Commissioner's regulations (e.g., incidental teaching) or Education Law.	41	